

PAULTON PARISH COUNCIL

Minutes of the meeting of the Parish Council held on

Tuesday 15th September 2026 at 7.00pm held in the Village Hall, Paulton.

PRESENT Councillors Bancroft, Breeze-Crow, Ford, Hardman, Johnson, Kilburn, Lyons, Mayo, Newton, Paul, Stevens and Wild.

IN ATTENDANCE Helen Jenkins (Clerk)
No members of the public were in attendance.

Minutes

26-109- APOLOGIES FOR ABSENCE

Apologies received from Cllr, Norman.

26-110– PUBLIC PARTICIPATION

There were no members of the public present.

26-111- DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

There were none.

26-112- CONFIRMATION OF MINUTES

That the minutes of the Parish Council meeting held on 21st July 2026 be approved as a correct record and signed by the Chairman.

Resolved to approve the minutes of the meetings held on 21st July 2026 and signed by the Chairman.

26-113 – REQUEST TO DISPLAY CROCHET POPPY WREATHS

Standing Orders suspended 7:05pm

Standing Orders reinstated 7:11pm

Resolved to the display of knitted poppy wreaths around the railing at the War Memorial for the period of Remembrance.

26-114 - CHAIRMAN'S REPORT

The tythe map has been framed, once a suitable location has been found, it will be put on display.

26-115 – CLERKS REPORT

The clerk reported the external auditor has issued their report and certificate 2025/2026 which concludes the audit. CiLCA training continues for the clerk.

26-116 – FINANCES

Noted the reports.

26-117 – HEALTH & SAFETY WORK REQUIRED ON HEADSTONES IN THE CEMETERY

Deferred to the meeting on 20th October 2026 for a register to be set up of all the headstones that require attention.

26-118 - ANNUAL PAY INCREASE FOR STAFF

Noted.

26-119 - REVIEW, APPROVE AND ADOPTION OF POLICIES

Resolved to accept the review of the policies for Community Engagement Strategy, Complain Procedure, Training Policy, Delegation Policy and Investment and Borrowing Policy once timings have been included.

26-120 – SWIMMING POOL

Noted the reports received from the Swimming Pool Manager. Clerk to request information on the impact of the work required in the changing areas.

26-121 - NEIGHBOURHOOD PLAN

The monthly meetings continue to take place to develop the plan. The consultation for the Local Plan has raised the profile of the need for a Neighbourhood Plan. A meeting to discuss both topics has been arranged for Friday 9th October 2026 at 7:00pm in the Village Hall. With a survey being finalised that will give residents the opportunity to give their views on topics to be included in the plan.

26-122 – OXLEAZE

Noted that a maintenance plan for the Village Green area is to be drawn up.

26-123 - REQUEST FOR EMERGENCY PLACES OF SAFETY

Resolved for the Village Hall to be added to B&NES register as an emergency place of safety.

26-124 - EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

23-125 - ESTIMATES FOR NEIGHBOURHOOD PLAN

Resolved to accept a quote for work on landscape character assessment.

26-126 – DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 20th October 2026 at 7.00pm.**

Meeting closed at 8:47pm

Signed.....(Chairman)

Date.....

DRAFT