

# PAULTON PARISH COUNCIL

Minutes of the Hub Management Committee meeting held on  
Tuesday 7th April 2026 at 7:00pm  
held at the Village Hall meeting room.

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Present: Councillors Lyons (Chairman), Newton, Norman and Stevens.

Clerk Helen Jenkins

One member of the public

## Minutes

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### 16-26 – APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Bancroft and Hardman.

### 17 -26- DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllr Norman for the café and Cllr for the library.

### 18-26 - CONFIRMATION OF MINUTES

To receive and approve: - Minutes of the Paulton Hub Management Committee Meeting of Paulton Parish Council held on 20th March 2026.

**Resolved** to approve the minutes for the meeting held on 20th March 2026.

### 19-26 – ADMINISTRATORS REPORT

**Noted** the report, the Committee would like reports to include headings such as staffing, issues, library news, building/furniture issues, statistics and how the Paulton library compares with libraries in local parishes.

### 20-26 - EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

### 21-26 THE CAFÉ

The café is due to re-open on 20<sup>th</sup> April 2026 under new management as a separate business. Final preparations that the Council are responsible for are almost completed.

**22-26 LEASE FOR 1-2 HILL COURT**

Discussions with the landlord are in the early stages. The Clerk is awaiting details from the landlord as regards possible length of lease, rental cost and service charges.

**23-26 - DATE ON NEXT MEETING**

**The next meeting of the Committee is scheduled to take place on 21st July 2026 at 7:00pm.**

The Meeting ended at 7:55pm

Signed.....  
(Chairman)

Date.....