



Parish Clerk: Helen Jenkins
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To: - Councillors Bancroft, Breeze-Crow, Ford, Hardman, Johnson, Kilburn, Lyons, Mayo, Newton, Norman, Paul, Stevens and Wild.

You are summoned to attend the Annual Meeting of the Parish Council to be held in the meeting room, Village Hall, Paulton on **Tuesday 20th October 2026 at 7.00pm**. The agenda for the meeting appears below.

Helen Jenkins
Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

2. PUBLIC PARTICIPATION

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the minutes of the Parish Council meeting held on 15th September 2026 be approved as a correct record and signed by the Chairman.

5. CHAIRMAN'S REPORT

To receive a verbal report from the Chairman.

6. CLERK'S REPORT

To receive a verbal report from the Parish Clerk.

7. FINANCES

To note and receive the following finances for the period 1st September to 30th September 2026.

- Current Account bank reconciliation as at 30th September 2026
- Receipts and Payments
- Income and Expenditure summary showing % against budget for the period 1st September to 30th September 2026.

8. HEALTH & SAFETY WORK REQUIRED ON HEADSTONES IN THE CEMETERY

Clerk to give an update.

9. REVIEW, APPROVE AND ADOPTION OF POLICIES

To review and approve the existing policies for GDPR, Equalities & Diversity, CCTV for the Hub and Memorial Park, Continuity Plan, Dignity at Work, Members & Employee Protocol, Paulton Cemetery Rules and Regulations, Press & Media and Model Publication Scheme. To adopt a Lone Worker Policy.

10. SWIMMING POOL

To review reports from the Pool Management team. Also to review the draft constitution for the swimming pool ready for the pool charity AGM in November 2026.

11. LOCAL PLAN CONSULTATION AND NEIGHBOURHOOD PLAN

To receive and update on the comments to be submitted for the Local Plan and an update on how the Neighbourhood Plan could influence the Local Plan.

12. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

13. UPDATE ON LEASES AND LOAN APPLICATION

Clerk to give an update.

14. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 17th November 2026 at 7.00pm.**