



Parish Clerk: Helen Jenkins
Village Hall, Farrington Road
Paulton. BS39 7LW
Telephone: 01761 413644
E-mail: clerk@paultonparishcouncil.gov.uk
Website: www.paultonparishcouncil.org.uk

To: - Members of the Paulton Hub Management Committee: Councillors Bancroft, Hardman, Lyons (Chairman), Newton and Stevens.

You are summoned to attend a meeting of the Paulton Hub Management Committee to be held in the meeting room on **Tuesday 28th July 2026 at 7:00pm.**

The agenda for the meeting appears below.

AGENDA

1. ELECTION OF CHAIRMAN 2026/2027

To elect a Chairman for the ensuing municipal year.

2. ELECTION OF VICE-CHAIRMAN 2026/2027 (IF NECESSARY)

To elect a Vice-Chairman for the ensuing municipal year.

3. APOLOGIES FOR ABSENCE

To receive and accept apologies for non-attendance.

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

5. CONFIRMATION OF MINUTES

That the minutes of the Paulton Hub Management Committee meeting held on 7th April 2026 to be approved as a correct record and signed by the Chairman.

6. ADMINISTRATORS REPORT

To note the report.

7. ADMINISTRATION OF THE ROTA FOR THE LIBRAIANS

Clerk to give a verbal update.

8. USE OF LIBRARY SPACE BY GROUPS

To discuss requests to use the library for community groups.

9. REVIEW OF GUIDELINES FOR THE ORGANISATION AND DELIVERY OF REGULAR LIBRARY ACTIVITIES

To discuss and approve the amended guidelines for regular activities.

10. BLOCKED ACCESS TO THE LIBRARY

To discuss and approve marking out on the floor of the walkway to be kept clear from the door to the library entrance.

11. PRIVACY SCREEN ON PUBLIC COMPUTER

Clerk to provide an update.

12. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters

13. LANDLORD FOR 1-2 HILL COURT

To receive an update from the Clerk regarding the lease and develop a plan of action post July 2027.

14. DATE ON NEXT MEETING

The next meeting of the Committee is scheduled to take place on **27th October 2026 at 7:00pm.**