

PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on
Tuesday 23rd June 2020 at 7.00pm held by Video Conference

PRESENT: Councillors T Bridgeman, M Colliver, G Dix, G Garlick (Chairman), D Garlick, L Hardman, G Johnson, A Lyons, C Mitchard, L Quinn, B Stevens and H Warren.

IN ATTENDANCE: Carol Hall – Clerk

1130. APOLOGIES FOR ABSENCE

Apologies were accepted from Councillors H Howson and P McSherry.
No apologies were received from Councillors Z Escott, J Humphries & A Meaton.

1131. PUBLIC PARTICIPATION

There was none.

Due to connection issue Councillor L Quinn left the meeting and was unable to re-join.

1132. DECLARATIONS OF INTEREST

There was none.

1133. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 19th May 2020 were confirmed as a true record and electronically signed by the Chairman.

1134. FINANCES (MONTH 2 – MAY 2020)

It was highlighted that it was good to raise questions about the Finances as it is the responsibility of the Council to check through them and the RFO welcomes them. It was requested that questions are sent solely to the RFO, Jo Swift with the Clerk, Carol Hall copied in rather than sending to the whole Council, this would ensure that the Council were fulfilling their responsibilities of the Dignity at Work Policy, in particular section 1.3 of the policy. Copying others into emails about someone's work could be perceived as critical or demeaning to the individual. The RFO will send a response to all the relevant financial questions to the whole Council.

Resolved – that the following finances for month 2 (May) were approved:

- Bank Reconciliations as at the end of May 2020
- Receipts and payments
- Petty Cash payments
- Income & Expenditure showing % against budget

1135. FINAL INTERNAL AUDIT REVIEW

The final internal audit report was noted.

1136. ANNUAL RETURN 2019/2020 – ANNUAL GOVERNANCE STATEMENT

Resolved – That the Annual Governance Statement (section 1 on the Annual Return) was approved.

1137. ANNUAL RETURN 2019/2020 ACCOUNTING STATEMENTS

Resolved – that the Accounting Statements (section 2 on the Annual Return) was approved.

1138. ANNUAL REVIEW OF CCTV POLICIES

Resolved – that the CCTV policies were reviewed and approved with no changes.

1139. PAULTON PARISH COUNCIL LOGO

Resolved – that Paulton Parish Council would consider a new logo. It was agreed that Councillor G Johnson would design a poster to invite the young people of Paulton to submit their designs, this would be shared on social media. Councillor G Johnson will provide an update at the next full Council meeting.

1140. UPDATE FROM THE PLANNING COMMITTEE

Councillor L Hardman provided an update on the Housing and Economic Land Availability Assessment (HELAA) and the additional call for sites due to a potential shortfall in housing. No additional sites were submitted on behalf of Paulton.

1141. COVID-19 COMMUNITY SUPPORT

Resolved – it was noted that there had been no requests for COVID-19 financial support.

1142. COMMITTEE AND WORKING PARTY MEMBERSHIP

Resolved – It was noted that Councillor G Johnson has joined the Planning and Highways committee and the Magazine working party. Councillor A Lyons has joined the Audit committee and Councillor C Mitchard has joined the Hub management committee.

1143. CEMETERY CHAPEL

Resolved – It was approved that services could be held in the Cemetery Chapel subject to Public Liability insurance being held. The Clerk would research a suitable charging structure.

Councillor B Stevens left the meeting at 8.10pm

1144. SWIMMING POOL EXTENSION PUBLIC CONSULTATION

Due the cancellation of the Annual Assembly, it was not possible to engage with the community the plans to extend the pool prior to going out to consultation. A discussion was held about using the September edition of the magazine to share the plans and go to public consultation. Concerns were raised that this was not an appropriate time to be looking to borrow money although there is understanding that the extension continues to be important.

Resolved – That the plans for the Swimming pool extension would not be shared in the September edition of the magazine.

1145. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **21st July 2020**.

Meeting ended at 8.27pm

Signed: Date:
(Chairman)