

PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on
Tuesday 19th May 2020 at 7.00pm held by Video Conference

PRESENT: Councillors T Bridgeman, M Colliver, G Dix, G Garlick (Chairman), D Garlick, L Hardman, A Lyons, P McSherry, A Meaton, B Stevens and H Warren.

IN ATTENDANCE: Carol Hall – Clerk

2 Member of Public attended.

1108. APOLOGIES FOR ABSENCE

Apologies were accepted from Councillor L Quinn.
No apologies were received from Councillors Z Escott, H Howson, J Humphries & C Mitchard.

1109. PUBLIC PARTICIPATION

There was none.

1110. DECLARATIONS OF INTEREST

Councillor L Hardman declared an interest in agenda item 11 as she is one of the coordinators of the Paulton Larder.

Councillor L Hardman declared an interest in agenda item 14 as one of the Candidates is her fellow BANES Councillor.

1111. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 25th February 2020 were confirmed as a true record and electronically signed by the Chairman.

1112. COVID-19 SUPPLEMENTARY SOs

Resolved – that the Council adopts a COVID-19 supplement to our Standing Orders to run until May 2021 to ensure legislation is conformed with.

1113. ANNUAL COUNCIL MEETING

Resolved – That the Council will continue with the existing Chairman and Committees until a meeting is held in May 2021 following The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) came in to force on 4 April. The Regulation disapplies paragraph 7 of Schedule 12 to the 1972 Act. This means there is no requirement for a parish council to hold its annual meeting

1114. FINANCES (MONTH 11 – FEBRUARY 2020)

Resolved – that the following finances for month 11 (February) were approved:

- Bank Reconciliations as at the end of January 2020
- Receipts and payments
- Petty Cash payments
- Income & Expenditure showing % against budget

1115. FINANCES (MONTH 12 – MARCH 2020)

Resolved – that the following finances for month 12 (March) were approved:

- Bank Reconciliations as at the end of January 2020
- Receipts and payments
- Petty Cash payments
- Income & Expenditure showing % against budget

1116. FINANCES (MONTH 1 – APRIL 2020)

Resolved – that the following finances for month 1 (April) were approved:

- Bank Reconciliations as at the end of April 2020
- Receipts and payments
- Petty Cash payments
- Income & Expenditure showing % against budget

1117. EARMARKED RESERVES FOR 2020/2021

A review of the 2019/2020 earmarked reserves alongside the proposed earmarked reserves for 2020/2021 was undertaken. A discussion was held around the planned Swimming Pool extension and the replacement of the Wooden Classroom, both projects are a priority for the Council.

Resolved – That an additional £10,000 will be added to the Wooden Classroom earmarked funds along with £10,000 earmarked for the Swimming Pool extension. £10,000 will continue to be added annually for both these purposes for the duration of the current Council.

1118. COVID-19 COMMUNITY SUPPORT

Paulton Parish Council would like to support the local Community if required with any COVID-19 efforts, it was agreed that it was important to be able to respond in a timely manner.

Resolved – that the Council would allocate £5,000 to be spent within the Paulton community for COVID-19 support efforts. Delegated power would be given to the Clerk, RFO & Chairman to agree any donations and reported back at the following Parish Council meeting.

1119. PAULTON VILLAGE HALL QUARTERLY REPORT

Resolved - the Village Hall report was received and noted.

1120. ANNAUL REVIEW OF CCTV POLICIES

The annual review of the CCTV policies was deferred to the next meeting in June.

1121. CASUAL VACANCY

The Chairman invited both Candidates to comment on their application if they would like to. Both Candidates made brief comments to support their application.

Resolved – that Grant Johnson was co-opted onto Paulton Parish Council.

1122. CEMETERY LODGE

Resolved – that a landlord's advisory visit would be completed by BANES at a cost of £150 subject to confirming that the monies paid out in March 2020 for the lodge assessment was not for this purpose.

1123. CEMETERY CHAPEL

The council would potentially agree to memorial service being held at the Chapel for local residents who have died during the COVID-19 pandemic and have been unable to hold a memorial with friends and family. It was agreed that a visit to the chapel by the Clerk and a Councillor from the Parks and Amenities Committee would be made to understand any works that made need completing to ensure the premises were suitable.

1124. PAULTON PARISH COUNCIL LOGO

This item was deferred to the next meeting in June.

1125. EXCLUSION OF PRESS AND PUBLIC

Resolved – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public were excluded from the meeting for the following item of business by reason of the confidential nature of business to be transacted – to consider commercial matters

1126. SECONDARY EMPLOYMENT

Resolved – that the amendment to the Admin staff contracts was approved following the recommendation from the staffing committee.

1127. TRANSFER OF THE HUB TO PAULTON PARISH COUNCIL

A discussion was held around the proposed date to transfer the Hub to Paulton Parish Council. It was acknowledged that we are currently unaware of when Libraries would be able to reopen however when the transfer is completed, we may be able to look at alternative ways to use the premises to support the community. We would also be able to proceed with scheduled work.

Resolved – that a transfer date of the 19th June 2020 was agreed.

1128. HUB CAFÉ LEASE

Resolved – that the Hub Café Tenancy at will and Underlease were approved.

1129. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **23rd June 2020**.

Meeting ended at 8.58pm

Signed: Date:
(Chairman)