

Minutes from the Events Committee meeting held on Tuesday 14th January at 6.00 pm

Present – Councillors M Colliver, G Dix, Z Escott, L Hardman, A Lyons, L Quinn, M Stevens and H Warren

In attendance - C Hall (Clerk)

		Actions
179.	<p>Apologies for absence</p> <p>There was none.</p>	
180.	<p>Declarations of Interest</p> <p>There was none.</p>	
181.	<p>Public Participation</p> <p>A member of the public spoke about the Remembrance Sunday Parade and recommended that it should be organised in advance who will lead the March along with the entrance for people.</p>	
182.	<p>Confirmation of minutes</p> <p>Resolved – that the minutes of the meeting held on 19th November 2019 were confirmed as a true record and signed by the Chairman.</p>	
183.	<p>Remembrance Sunday 10th November 2019</p> <p>(i) The expenditure was noted.</p> <p>(ii) Overall the event was well attended and ran well. Considerations to be made in the planning of the 2020 event are:</p> <ul style="list-style-type: none"> • The timing of the Parade to ensure there is not a wait for the service to begin • Visibility for those attending, large trees can obstruct the view for some people • Consider using microphones in the future as some may have had difficulty hearing 	
184.	<p>Christmas Event 30th November 2019</p> <p>Feedback was sought on what went well and how the event could be further improved in 2020, the following suggestions were made to consider in the next Events Committee meeting:</p> <ul style="list-style-type: none"> • Book the concert Band sufficiently in advance to enable them to join the whole event • Explore options for the Carole singers to get greater attendance • Consider asking the new Vicar to attend the event • Improved Lighting for the Christmas Tree • Review advertising of the event to engage the community • Have music throughout the event • Look at the Banner locations advertising the event 	

	<ul style="list-style-type: none"> • Look at involving more Children, perhaps asking them to switch on the lights • Look at the variety of stall holders to ensure a good mix • Consider a Juggling act • Have more song sheets prepared for people attending • Look at the layout of the Stalls in the Hall to ensure accessible • Review the festive Window competition <p>(i) The expenditure to date was noted</p>	
185.	<p>Christmas Light Switch on 2010</p> <p>Resolved- that the date for the 2020 event will be 28th November with a review undertaken for the 2021 date</p> <p>Save the date emails will be sent out to all previous stall holders and potential stallholders</p>	Admin
186.	<p>VE Day 75th Anniversary</p> <p>The Clerk raised concerns about current workloads in the office currently and whilst support for this event could be offered, help from the Councillors would also be required. It was unlikely that Staff would be able to attend the event due to it being a Bank Holiday.</p> <p>Resolved – To add to the February agenda to decide if we will proceed with this event and make relevant plans</p>	CH
187.	<p>Date of the next Meeting</p> <p>Resolved- that the next meeting will be on Tuesday 18th February 2020</p>	

The meeting finished at 6.59pm

Signed by Chairman.....Date.....