

Minutes from the Events Committee meeting held on Tuesday 17th September at 7.00 pm

Present – Councillors G Dix, L Hardman, A Lyons, L Quinn, M Stevens and H Warren

In attendance - Jo Swift and C Hall (staff)

		Actions
153.	<p>Apologies for absence</p> <p>Councillors M Colliver. No apologies received from Z Escott.</p>	
154.	<p>Declarations of Interest</p> <p>There was none.</p>	
155.	<p>Public Participation</p> <p>None.</p>	
156.	<p>Confirmation of minutes</p> <p>Resolved – that the minutes of the meeting held on 11th July 2019 were confirmed as a true record and signed by the Chairman.</p>	
157.	<p>Remembrance Sunday – 10th November 2019</p> <p>Tea and coffees to be organised. The office staff will purchase the coffee, tea and biscuits. <i>Need to purchase coffee and 2 multi packs of biscuits plus milk.</i></p> <p>Need to do:</p> <ul style="list-style-type: none"> • Confirm minister knows that PPC are sorting the refreshments • Confirm Cllr H Howson will lay the wreath • Email all Councillors and remind them about it and to attend 	<p>Lisa</p> <p>Linda</p> <p>Linda Carol</p>
158.	<p>Christmas Event – 30th November 2019</p> <p>The task list was gone through. Jo reported that next week a call out for stall holders will be done via Facebook. There are presently 6 confirmations.</p> <p>Confirm whether John Marshall wants 1 or 2 tables. Contact 'The Lamb' to confirm that they will do mulled wine again. Contact 'The Red Lion' to see if they want to get involved. Graham will ask re a possible cheese stall. Jo to contact Zoe in reference to what her plans are. Dave Wilcox to be contacted by Miranda</p> <p>Barriers to be put in place behind the burger van.</p> <p>Some tasks on the task list delegated to Miranda. Miranda to contact Dave Wilcox re the pa/sound system etc Ask Martin to lead the carols accompanied by Kathleen on an accordion.</p>	<p>Jo</p> <p>Hilary Linda Quinn Linda Quinn Graham Jo Miranda</p> <p>Miranda Miranda</p>

	<p>Poster – add George Batchelor, change ‘cakes’ to ‘refreshments’, take off Colouring competition. Take off Reindeer Trail.</p> <p>It was agreed not to do the Reindeer Trail.</p> <p>Window competition – it was agreed to proceed. Prizes – from Candy Creations Date of judging will be 16th December between 6pm and 7pm. Miranda, Anne and Linda will be the judges. Others may join them. Flyer to be produced.</p>	<p>Jo to amend</p> <p>Remove from task list</p> <p>Miranda to contact CC</p> <p>Jo</p>
159.	<p>Additional Christmas lights</p> <p>Resolved that no new lights are to be purchased. There will be no lights put on the small trees, but all the existing lights will be put on the large tree. Research for new larger lights will be considered and put in the budget for 2020/2021 for Christmas 2020.</p>	<p>Jo</p>
160.	<p>VE Day 75th Anniversary – 8th May 2020</p> <p>It was suggested that a tea party is organised. A screen could be installed showing events that will be broadcast on tv throughout the day. Tickets to be sold to cover the costs. Paulton Rovers would be a suitable location, they are to be contacted to see if free and ask if they would consider the PC holding the event and would they charge. (1pm to 6pm)</p> <p>To be put on the agenda for further discussion after the Christmas event.</p> <p>An amount to be agreed at a future meeting to put in the budget 2020/2021.</p>	<p>Linda</p> <p>Carol</p>
161.	<p>Natural Theatre Company</p> <p>Due to a lack of funds and the budget being already committed it was agreed to suggest that NTC apply for a grant for the project via the Councils grant procedure. If the grant is successful, invite NTC to speak to the committee about the proposal.</p> <p>Suggest NTC attends the meeting in January to discuss further.</p>	<p>Carol</p>
162.	<p>Date of the next meeting</p> <p>Resolved- that the date of the next meeting is Tuesday 15th October 2019 at 7pm.</p>	

The meeting finished at 8.35pm

Signed by Chairman.....Date.....