

## Paulton Parish Council

### Minutes of the meeting of the Staffing Committee held on Thursday 6<sup>th</sup> June 2019 starting at 7pm in the Meeting Room at the Village Hall

**Present:** Councillors D Garlick, G Garlick, J Meaton, B Stevens and M Stevens.

**Also Present:** Jo Swift (Clerk)

In attendance until item 7 on the agenda – Councillors L Hardman and P McSherry

94. ELECTION OF CHAIRMAN 2019/20

**Resolved** – that Councillor B Stevens is elected Chairman of the Staffing Committee for 2019/20.

95. ELECTION OF VICE-CHAIRMAN 2018/19

**Resolved** – that Councillor M Stevens is elected Vice Chairman of the Staffing Committee for 2019/20.

96. APOLOGIES FOR ABSENCE

There was none.

97. DECLARATIONS OF INTEREST

There were none.

98. CONFIRMATION OF MINUTES

The minutes of the meeting held on 3<sup>rd</sup> October 2018 were presented to Councillor M Stevens as she was the only one present at that meeting. Councillor Stevens confirmed that they were a true record.

**Resolved** – that the minutes of the meeting held on 3<sup>rd</sup> October 2018 were confirmed as a true record and signed by the Chairman.

99. NEW EMPLOYEE

The Clerk requested that due to information that needed to be passed on to the committee, agenda item 9 needed to be taken before this agenda item as it may have an impact on the outcome. Or alternatively the job specification, job description, interviewers and timeline is agreed in principle only subject to the information to be provided. It was agreed to take the agenda items in order and consider the items in principle only.

Councillor P McSherry requested that the standing orders were suspended to allow her to speak. It was agreed. Standing Orders were suspended at 7.15pm and reinstated at 7.17pm.

**Resolved** that agenda items 6 (i), (ii) and (iii) was agreed in principle only.

100. EXCLUSION OF PRESS AND PUBLIC

**Resolved** – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress staffing matters.

101. COUNCILLORS AND MEMBERS OF STAFF

The information was noted.

102. NEW CLERK

**Resolved** – that the role of the Clerk is to be split to create 2 posts of Clerk and RFO (Responsible Finance Officer) as agreed by the committee and with effect from 2<sup>nd</sup> September 2019.

Meeting ended at 8.25pm

Signed Chair.....Date.....