

# PAULTON PARISH COUNCIL

Minutes of Paulton Hub Management committee meeting held on  
Tuesday 24<sup>th</sup> July at 1.00pm held in the meeting room, Village Hall, Paulton

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PRESENT: Councillors L Hardman, J Humphries, A Lyons, P McSherry and H Warren.  
K Still (non-Councillor)

IN ATTENDANCE: Jo Swift – Clerk and 1 member of the public.

1. ELECTION OF CHAIRMAN 2018/19

**Resolved** – that Councillor J Humphries is elected Chairman of the committee for 2018/19.

2. ELECTION OF VICE- CHAIRMAN 2018/19

**Resolved** – that Councillor A Lyons is elected Vice Chairman of the committee for 2018/19.

3. APOLOGIES FOR ABSENCE

To note apologies from Councillors J Luxton and L Quinn.

4. DECLARATIONS OF INTEREST

There was none.

5. PUBLIC PARTICIPATION

There was none.

6. UPDATE FROM THE WORKING PARTY

A brief update on what the working party have done to date was provided but it was decided that there was too much information to go over which was not necessarily of great importance or relevant to the process going forward.

7. FUNDING

**Resolved** – that no funding is applied for until after the meeting with B&NES Council on 6<sup>th</sup> August 2018.

8. TRANSITION PHASE TASK LIST

(i) **Resolved** – that ‘Fundraising-Sponsorship-Advertising’ to be moved from Task Group 3 to Task Group 1 and that the following members of the committee are tasked to the following groups

Task Group 1 – Business – L Hardman, A Lyons and L Quinn.  
Task Group 2 – Library – J Luxton, K Still and H Warren.  
Task Group 3 – Facility – J Humphries and P McSherry.

(ii) The leases and SLA need to be agreed before too much work can be started on the task list. Everyone is to communicate, within their groups, to produce questions for B&NES Council to be addressed at the meeting on 6<sup>th</sup> August.

- (iii) The timeline will be looked at again at a future meeting.
- (iv) **Resolved** – that final documents will be saved on the Parish Councils shared drive.

9. SCHEDULE OF MEETINGS

**Resolved** – that the following dates are agreed until the end of 2018:

- Tuesday 7<sup>th</sup> August 6pm
- Tuesday 11<sup>th</sup> September 7pm
- Tuesday 16<sup>th</sup> October 7pm
- Tuesday 13<sup>th</sup> November 7pm
- Tuesday 11<sup>th</sup> December 7pm

10. DATE OF THE NEXT MEETING

The next meeting of the Paulton Hub Management committee is scheduled to take place on **7<sup>th</sup> August 2018 at 6pm.**

The meeting closed at 2.35 pm

Signed: ..... Date: .....  
(Chairman)