

PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on
Tuesday 23rd October 2018 at 7.00pm held in the meeting room, Village Hall, Paulton

PRESENT: Councillors T Bridgeman, G Dix, L Hardman, H Howson, J Humphries (Vice Chairman), A Lyons (Chairman), P McSherry, C Mitchard, L Quinn, M Stevens and H Warren.

IN ATTENDANCE: Jo Swift – Clerk and Deborah White (ALCA) at 7.40pm.

841. APOLOGIES FOR ABSENCE

Councillor S Long and J Luxton.

842. PUBLIC PARTICIPATION

There was none.

843. DECLARATIONS OF INTEREST

There was none.

844. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 18th September 2018 were confirmed as a true record and signed by the Chairman.

845. CHAIRMANS REPORT

26th September Councillor Hardman, the Clerk and I attended a Youth meeting in Westfield and Liz will give an update at item 14.

27th September was a day of interviewing for the new Admin Assistant. On behalf of the council I extend a warm welcome to the successful candidate Hilary Oram who commenced on the Monday following her interview. Some of you may have already gone into the office to introduce yourself, but if not, you can see when Hilary is rota'd in as Jo has already issued the weekly sheet showing what Admin staff are in each day.

30th September the Methodist church held a dedication and switch on for the new cross and invited many people who had contributed in various ways to make this happen. The magazine team were very fortunate to be included and were there to enjoy the evening with an incredible buffet provided.

846. CLERKS REPORT

The Clerk recently attended a SLCC meeting where there was a presentation given by the Councils insurance company on risk assessments and health and safety. The Clerk is presently working on the budget.

847. ANNUAL ASSEMBLY

Four suggestions were put forward:

1.PY 2. JH 3. NP 4. MH

Resolved – (i) to have 3 guest speakers and that they will be approached in the order of preference (ii) that clubs and organisations are invited to have tables to display boards and leaflets etc.

848. CEMETERY NOTICEBOARD

Resolved – that a noticeboard, made from a hardwood, and of a similar size of the existing noticeboard is sourced and quotes to be taken to the Parks and Amenities meeting in December.

849. OVERSPEND – EMERGENCY DECISION KIOTI MACHINE

Resolved – that the information was noted and that £6,000 is added to the £10,000 in earmarked reserves for 'Replacement Machinery and Equipment'.

850. FINANCES (MONTH 6 – SEPTEMBER 2018)

Resolved - that the finances for month 6 (September 2018) were approved.

851. HUB MANAGEMENT REPORT

The Chairman of the committee provided an update. The funding request was agreed by the committee and the formal application was sent to B&NES Council. Two grants were applied for – a small fixed amount and an Enabling Fund. The panel at B&NES have looked at the application, taking on board the reasons behind the Parish Council wanting the requested amount to secure the long-term viability of the facility and have therefore agreed to approve the full amount of monies applied for.

With the excellent news more, work now needs to be done. Thanks was given to the Clerk, Councillor Humphries and all the committee for their hard work and efforts in achieving this result.

Resolved – that the Hub Management committee are given delegated powers to appoint a solicitor and at a reasonable cost.

852. ANNUAL RETURN OF THE EXTERNAL AUDIT 2017/2018

Resolved – that the information was noted.

853. INTERNAL AUDIT

Resolved – that the Council continue with Lightatouch.

854. YOUTH SERVICE

Resolved – that the unspent monies agreed at the August Parish Council meeting is added to ear marked reserves to fund youth work in 2019/20 and 2020/21.

855. ADDITIONAL CCTV CAMERA

Resolved – that a camera with an 80-100 metre range, that will cover both the new shelter and the WW1 bench to be purchased at a cost that does not exceed more than £200 of the quote.

856. PARISH COUNCIL LOGO

Resolved – that as Councillors Luxton and Stevens were not present at the meeting the

item is put back on the agenda for the November meeting.

857. ROAD SWEEPING SCHEME

Resolved – that the information was noted.

858. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 20th November 2018** at 7.00pm.

859. EXCLUSION OF PRESS AND PUBLIC

Resolved – that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial and staffing matters.

860. CHARACTER AND SITE ASSESSMENT – HELAA and Draft Local Plan

Resolved – that the Character assessment and the Site Suitability assessments are agree for submission to B&NES Council.

Thanks was given to all of those who were involved in doing the site assessments.

861. STAFFING COMMITTEE

Resolved – that the 5 recommendations in the report were approved and that mediation for all Councillors and the Clerk is to be investigated.

Meeting ended at 9.15pm.

Signed: Date:
(Chairman)