

Minutes from the Events Committee meeting held on Wednesday 7th March 2018 at 3.30pm

Present – Councillors A Lyons, G Dix, E Griffiths (3.40pm), L Hardman, M Stevens and H Warren (3.45pm).

In attendance - Jo Swift and Fiona Gardiner

		Actions
79.	<p>Apologies for absence</p> <p>Councillor H Brady</p>	
80.	<p>Declarations of interest</p> <p>There was none.</p>	
81.	<p>Public Participation</p> <p>There was none.</p>	
82.	<p>Confirmation of minutes</p> <p>Resolved – that the minutes of the meeting held on 30th November 2017 were confirmed as a true record and signed by the Chairman.</p>	
83.	<p>WWI Event</p> <p>(i) No one from the Natural Theatre Company was able to attend. However a discussion took place.</p> <p>Resolved -</p> <p>To contact the Natural Theatre Company and ask them what they could provide for the amount of money available, a few options for consideration would be preferable. That an option of 2 dates – 10th September, maybe for an afternoon event, and 10th November for an evening event. If necessary, an ad hoc meeting will be arranged to meet with the Natural Theatre Company.</p> <p>(ii) Norton Hill School drama and Susan Hill based in Radstock were suggested. They will be contacted to see if they interested.</p> <p>The committee went through the 'tick list' making changes.</p>	<p>Jo</p> <p>Fiona</p>
84.	<p>Remembrance Sunday</p> <p>The committee went through the task list in detail and updated and made changes. An update of the 'tick list' will be provided to the committee.</p>	<p>Elaine</p>

85.	<p>Christmas Light Switch and On and Window Event</p> <p>Resolved – that the date of Saturday 24th November 2018 is set for the event.</p> <p>The committee started to go through the task list for the Christmas event but due to a lack of time decided to continue it at a future meeting.</p>	
85.	<p>Responsibility and Accountability</p> <p>Resolved – that the information was noted.</p>	
87.	<p>Final finances for 2017 Events</p> <p>Resolved – that the information was noted.</p>	
88.	<p>Events budget 2018/19</p> <p>Resolved - that the following amounts are allocated to each event:</p> <p>Christmas event £1,500 Remembrance £250 WWI £1750 Total = £3500</p> <p>Resolved – that the unspent money from the 2017/18 budget is used to purchase additional road signs and a gazebo, or similar, for Santa’s Grotto.</p>	Fiona
89.	<p>Scheduled meetings for 2018/19</p> <p>Resolved – that the information was noted.</p>	
90.	<p>Date of the next meeting</p> <p>Resolved- that the date of the next meeting is 16th May 2018 at 3.30pm.</p>	

The meeting finished at 5.00pm

Signed by Chairman.....Date.....