

# PAULTON PARISH COUNCIL

Minutes of the Staffing Committee meeting held at the Village Hall  
on Tuesday 10th March 2026 at 6.30pm.

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PRESENT: Cllrs Bancroft, Ford, Lyons (Chairman) and Norman

IN ATTENDANCE: Helen Jenkins – Clerk

## Minutes

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### 10-26 - APOLOGIES FOR ABSENCE

To note any apologies for absence.

All Cllrs present.

### 11-26 - DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

None declared.

### 12-26 CONFIRMATION OF MINUTES

**Resolved** That the minutes of the Staffing Committee meeting held on 3rd February 2026 were approved and signed by the Chairman.

### 13-26 AMENDMENT TO STAFF CONTRACTS

**Resolved** to bring leave allowance in line for all Council staff.

### 14-26 TITLE OF OFFICE STAFF

**Deferred** awaiting response from ALCA.

### 15-26 LONG SERVICE AWARDS

**Resolved** to give the appropriate awards to the two members of staff.

### 16-26 EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

### 17-26 – GROUNDSMAN REMNERATION QUERY

**Resolved** to accept advice given by ALCA.

The meeting closed at 7:00pm

Signed.....(Chairman)

Date.....