



PAULTON PARISH COUNCIL

Minutes of the Events Committee meeting held on
Tuesday 13th January 2026 at 7.45pm held in the meeting room at the Village Hall, Paulton.

PRESENT: Councillors Hardman, Lyons (Chairman), Newton, Pitt and Stevens

IN ATTENDANCE: Helen Jenkins – Clerk
Simon Memory – Royal British Legion, Paulton Branch

26.01 APOLOGIES FOR ABSENCE

Apologies received from Cllrs Breeze-Crow and Norman.

26.02 DECLARATIONS OF INTEREST

There were none.

26.03 CONFIRMATION OF MINUTES

That the minutes of the Events Committee meeting held on 7th October 2025 were approved as a correct record and signed by the Chairman.

26.04 EMERGENCY SERVICE DAY

Resolved not to hold the event this year.

26.05 REMEMBRANCE DAY 8th NOVEMBER 2026

The Paulton branch of the Royal British Legion (RBL) had been asked why the Remembrance parade is held on the afternoon in Paulton. The reason for this was that the clergy and concert band have commitments in the morning of Remembrance Sunday and could not take part in the Paulton service if it was held in the morning. This had been the case for at least 25 years and veterans also prefer that the service take place in the afternoon enabling them to attend other services in the morning.

Resolved to continue with the service in Paulton commencing at 2:30pm.

26.06 EVENTS DEBRIEF

- Dressing the Graves 8th November 2025 – The event was a success, the RBL area in the cemetery could do with a tidy up. Agreed that Rev'd Pitt will conduct the service this year and Simon Memory will be the Commander in Chief.
- Remembrance Sunday 9th November 2025 – No incidents to report, Clerk will issue the Briefing Notes to the key people overseeing the event this year. The road closure request for 8th November 2026 will be submitted in the next few weeks. The introduction of the crosses for the Children to lay was a welcome addition and will be part of the service in coming years.
- Christmas Extravaganza on 29th November 2025 – the income and expenditure figures were reviewed with the Committee being very pleased with the results. Feedback including the times, advertising etc were discussed.

26.07 CHRISTMAS EVENT 2026

Agreed that the event for 2026 will be from 2:00pm until 7:00pm provisional on Saturday 28th November 2026. The Committee will look at activities for this year.

8:43pm Standing Orders were suspended.

8:45pm Standing Orders re-instated.

26.08 EVENTS AND SECURITY

The Clerk gave an update on advice from Avon and Somerset Police regarding 'Hostile Vehicle Mitigation'. This was covered by vehicles parked across the entrance to the car park at the Village Hall for the Christmas event.

26.09 BUDGET FOR 2026/2027

Agreed that a budget of £5,000 should cover the events planned for the year. As part of the budget setting process, an amount of £7,500 has been allocated but is to be confirmed by Council.

26.10 The next Events Committee meeting is to be held on **Tuesday 22nd September 2026 at 7:00pm.**

Meeting closed at 8:50pm

Signed.....(Chairman) Date.....