

PAULTON PARISH COUNCIL

Minutes of the Hub Management Committee meeting held on
Tuesday 12th August 2025 at 7:45pm
held at the Village Hall meeting room.

Present: Councillors Bancroft, Hardman, Lyons (Chairman), and Newton.

Clerk

No members of the public were present.

Minutes

33-25 – APOLOGIES FOR ABSENCE

Apologies received for Cllr Stevens.

34 -25- DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Hardman and Newton as volunteers for the library.

35-25 - CONFIRMATION OF MINUTES

To receive and approve: - Minutes of the Paulton Hub Management Committee Meeting of Paulton Parish Council held on 3rd June 2025.

Resolved to approve the Minutes.

36-25 – ADMINISTRATOR'S REPORT ON THE LIBRARY

A verbal report on the events in the library and café were given by the Clerk.

37-25 – ROLE OF THE MANAGEMENT COMMITTEE

Following a discussion, it was agreed that Cllr Lyons will attend future meetings of the Library volunteers so that information can be shared between the Management Committee and the volunteers in relation to future plans and events. The Terms of Reference (TOR) were reviewed and a couple of amendments will be made and will go to September full council meeting.

38-25 - CCTV FOR THE HUB

Resolved to approve the policy which will go to full Council's meeting in September 2025.

39-25 - PRE-LOVED UNIFORM

Unfortunately this will not take place in the Hub this year, due to manning issues by the PTA.

40-25 – EXCLUSION OF PRESS AND PUBLIC

That pursuant to the Provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

41-25 THE CAFÉ

Noted the financial position for the period April to July 2025. Clerk to discuss with staff suggestion for cost cutting, along with various operational procedures.

42-25 - DATE ON NEXT MEETING

The next meeting of the Committee is scheduled to take place on 28th October 2025 at 7:00pm.

The Meeting ended at 8:53pm

Signed.....
(Chairman)

Date.....