**PAULTON PARISH COUNCIL**

Minutes of the meeting of the Parish Council held on

Tuesday 17th June 2025 at 7.00pm held in the meeting room at the Village Hall, Paulton.

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| PRESENT | Councillors, Bancroft, Breeze-Crow, Ford, Lyons, Newton, Norman, Paul, Pitt, Stevens and Wild. |
| IN ATTENDANCE | Helen Jenkins (Clerk)  No members of the public were in attendance. |

### **Minutes**

**25-84- APOLOGIES FOR ABSENCE**

Apologies received for Cllrs Johnson and Hardman.

**25-85– PUBLIC PARTICIPATION**

The member of the public present at the meeting gave their view on the item regarding the metal silhouette status.

**25-86- DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council’s Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Hardman, Lyons and Newton are volunteers at the Library, Cllr Norman declared for items relating to Books & Cooks and Cllr Wild for the item regarding allotments.

**25-87 - CONFIRMATION OF MINUTES**

That the minutes of the Parish Council meeting held on 27th May 2025 be approved as a correct record and signed by the Vice-Chairman.

**Resolved** to approve the minutes of the meetings held on 27th May signed by the Vice-Chairman.

**25-88 – CHAIRS REPORT**

No Chair report as Chairman unable to attend meeting.

**25-89 – CLERKS REPORT**

Work is continuing in preparing the year-end documentation for submission to the external auditor with a deadline of 30th June 2025.

**25-90 - ANNUAL RETURN 2024/2025 – ANNUAL GOVERNANCE STATEMENT**

To approve and sign the Annual Governance statement (section 1 on the Annual Return).

**Approved** and signed.

**25-91 - ANNUAL RETURN 2024/2025 – ACCOUNTING STATEMENTS**

To approve and sign the Accounting Statements (section 2 on the Annual Return).

**Approved** and signed.

**25-92 - APPOINTMENT OF INTERNAL AUDITOR**

To approve the auditors Auditing Solutions Ltd for the year 2025/26.

**Approved.**

**Approved** confirmation of a nil return for the annual Conflict of Interest with BDO LLP.

**25-93 - SWIMMING POOL**

**Approved** to form a group to be named the Swimming Pool Liaison Group to act at the link between the Council and the pool management team for matter to be raised by either party for discussion. Terms of Reference to be discussed and agreed at the first meeting.

**25-94 – METAL SILHOUETTE STATUES AT THE WAR MEMORIAL**

**Resolved** to keep the silhouettes and for them to be used to mark the pathway for the Arnhem event.

**25-95 - EXCLUSION OF PRESS AND PUBLIC**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

**25-96 – FINAL INTERNAL AUDIT REPORT FOR 2024/25**

**Noted** the report.

**Resolved** to form a Finance Working Group.

**25-97 - DATE OF NEXT MEETING**

The next scheduled meeting of the Parish Council is on **Tuesday 15th July 2025 at 7.00pm.**

**Meeting closed at 8:15pm**

Signed………………………………… Date……………………………

(Chairman)