

# PAULTON PARISH COUNCIL

Minutes of the Annual meeting of the Parish Council held on  
Tuesday 27th May 2025 at 7.00pm held in the meeting room at the Village Hall, Paulton.

**PRESENT** Councillors, Bancroft, Breeze-Crow, Ford, Hardman, Johnson,  
Lyons, Newton, Norman, Paul, Stevens and Wild.

**IN ATTENDANCE** Helen Jenkins (Clerk)  
One member of the public in attendance.

## Minutes

### **25-60- ELECTION OF CHAIRMAN 2025/2026**

Cllr Johnson was elected as Chairman.

### **25-61 - ELECTION OF VICE-CHAIRMAN 2025/2026**

Cllr Norman was elected as Vice-Chairman.

### **25-62 - APOLOGIES FOR ABSENCE**

Apologies received for Cllr Pitt.

### **25-63– PUBLIC PARTICIPATION**

The member of the public present at the meeting gave their view on the item regarding the metal silhouette status.

### **25-64- DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Hardman, Lyons and Newton are volunteers at the Library, Cllr Norman declared for items relating to Books & Cooks and Cllr Wild for the item regarding allotments.

### **25-65 - CONFIRMATION OF MINUTES**

That the minutes of the Parish Council meeting held on 15<sup>th</sup> April 2025, the minutes of the Staffing Committee meeting held on 22<sup>nd</sup> April 2025 and the minutes of the Parks & Amenities Committee meeting held on 25<sup>th</sup> March 2025 be approved as a correct record and signed by the Chairman.

**Resolved** to approve the minutes of the meetings held on 15th April, 22<sup>nd</sup> April and 25<sup>th</sup> March 2025 signed by the Chairman.

### **25-66 - APPOINTMENT OF MEMBERS TO COMMITTEES**

**Resolved** – The appointment of members to Committees for 2025/26 is approved as

follows:

Committees 2025/2026	
Events (5)	Janner Breeze-Crow Liz Hardman Anne Lyons Bernard Newton Miranda Stevens
Parks and Amenities (5)	Janner Breeze-Crow Kathryn Ford Bernard Newton Rob Norman Marian Wild
Planning & Highways (7)	Paul Bancroft Kathryn Ford Liz Hardman Grant Johnson Rob Norman Kayleigh Paul Bernard Newton
Paulton Hub Management (5)	Paul Bancroft Liz Hardman Anne Lyons Bernard Newton Miranda Stevens
Staffing (4)	Paul Bancroft

	Kathryn Ford  Anne Lyons (C) Rob Norman
Bus Service Improvement Plan (BSIP) (3)	Liz Hardman  Grant Johnson  Bernard Newton

#### **25-67 - SIGNATORIES FOR THE UNITY BANK AND VILLAGE HALL CHARITY ACCOUNTS**

**Resolved** that the signatories for the Unity bank and Village Hall Charity accounts are the Chairman, Vice-Chairman of the Council and Chairman of the Staffing Committee.

#### **25-68 - APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND PARTNERSHIP GROUPS 2024/2025**

**Agreed** – the following:

- Dial A Ride – Wait to see if an approach is made for a Councillor representative.

**Resolved** – that the following was noted:

- Parish Liaison – Meetings will be attended by Cllr Hardman
- ALCA – Chairman and Vice-Chairman are invited to attend these meetings, a Councillor representative can attend if both are unavailable.
- Somer Valley Enterprise Zone Key Stakeholder Group – Cllr Johnson

#### **25-69 – METAL SILHOUETTE STATUES AT THE WAR MEMORIAL**

**Resolved** to keep the War Memorial area to commemorate service personnel from Paulton lost in conflict but to use the silhouettes to mark the pathway for the Arnhem event.

#### **25-70 - COMMUNITY INFRASTRUCTURE LEVY**

**Resolved** to use funds to assist Camvale Tennis Club with the upgrade to LED lights for the courts.

#### **25-71 - REVIEW OF FINANCIAL REGULATIONS**

**Resolved** to adopt the updated NALC model Financial Regulations with the amendment recommended by the auditor for value of contracts due to special circumstances exempt from a tendering process or procurement.

## **25-72 - REVIEW OF STANDING ORDERS**

**Resolved** to adopt the updated NALC model Standing Orders with the amendment recommended by the auditor for value of contracts.

## **25-73 - REVIEW CODE OF CONDUCT**

**Resolved** to approve the current Code of Conduct.

## **25-74 - PRECEPT FOR 2025/26**

**Noted** the value of Precept as £326,985.47 agreed by B&NES.

## **25-75 - SWIMMING POOL MANAGEMENT REPORTS**

**Noted** the reports with a recommendation that the Managers of the Pool be invited to the next meeting of the Council.

## **25-76 – TO REVIEW THE TENANCY AGREEMENT FOR ALLOTMENT GARDENS AND INSPECTION OF THE ALLOTMENTS**

**Deferred** to the next meeting of the Parks & Amenities Committee and the current agreement be circulated prior to the meeting.

## **25-77 - MULTI USE GAMES AREA (MUGA) COURT**

**Deferred** to the next meeting of the Parks & Amenities Committee waiting on a second quote for the work.

## **25-78 - ADDITIONAL INSCRIPTION ON MEMORIALS**

**Resolved** to accept the inscription from the next of kin for the deceased owners of the exclusive right of burial.

## **25-79 - BROKEN PLAY EQUIPMENT IN MEMORIAL PARK**

**Noted** that we are awaiting quotes for the repairs to two pieces of equipment to submit to our insurance company.

## **25-80 - EXCLUSION OF PRESS AND PUBLIC**

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - Legal privilege.

## **25-81 – CAFÉ**

**Resolved** to continue operating the café but to keep it under regular review until the current lease expires or a decision is made regarding the renting of the units.

**Resolved** to act on recommendations made regarding staff expense claims.

## **25-82 - CAFÉ STAFF PAY**

**Resolved** to approve the recommendation of the Staffing Committee.

**25-83 - DATE OF NEXT MEETING**

The next scheduled meeting of the Parish Council is on **Tuesday 17th June 2025 at 7.00pm.**

**Meeting closed at 9:20pm**

Signed.....  
(Chairman)

Date.....