

PAULTON PARISH COUNCIL

Minutes of the Staffing Committee meeting held at the Village Hall
on Monday 3rd March 2025 at 4.30pm.

PRESENT: Cllrs Johnson, Lyons (Chairman) and Norman

IN ATTENDANCE: Helen Jenkins – Clerk

Minutes

01-25 - APOLOGIES FOR ABSENCE

To note any apologies for absence.

Apologies were received from:- Cllr Breeze-Crow and Harle.

02-25 - DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

There were none.

03-25 CONFIRMATION OF MINUTES

The minutes of the Staff Committee meeting held on 28th August, 30th September and 9th December 2024 were approved and signed by the Chairman.

04-25 TOIL POLICY

The Clerk is working with the Chief Officer for ALAC and Peninsula on a policy to be adopted by the Parish Council and will report back to the Committee with a draft.

05-25 STAFF APPRAISALS

Agreed that the Clerk will complete a pre appraisal to submit to the Chairman of the Committee.

06-25 EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted.

07-25 – CLERKS TOIL

Agreed that Clerk is to reduce hours built up and work within the agreed TOIL policy once agreed.

The meeting closed at 5:40pm

Signed.....
Chairman

Date.....