



## PAULTON PARISH COUNCIL

Minutes of the Events Committee meeting held on  
Tuesday 4<sup>th</sup> June 2024 at 7.00pm held in the meeting room at the Village Hall, Paulton.

---

PRESENT: Councillors Bancroft, Breeze-Crow, Easter, Hardman, Lyons (Chairman), McSherry, Mitchard Norman and Pitt

IN ATTENDANCE: Helen Jenkins – Clerk

### **24.27 ELECTION OF THE CHAIRMAN**

**Resolved** – Cllr Lyons duly elected as Chairman for the Events Committee for 2024/2025.

### **24.28 ELECTION OF THE VICE-CHAIRMAN**

**Resolved** – Cllr Easter duly elected as Vice-Chairman for the Events Committee for 2024/2025.

### **24.29 APOLOGIES FOR ABSENCE**

All Councillors present.

### **24.30 DECLARATIONS OF INTEREST**

Councillor Norman for the Christmas event.

### **24.31 CONFIRMATION OF MINUTES**

**Resolved** that the minutes of the meeting held on 27<sup>th</sup> February and 14<sup>th</sup> May 2024 were confirmed as a true record and signed by the Chairman.

### **24.32 D-DAY 6<sup>th</sup> JUNE 2024**

**Agreed** that Cllr Lyons would check if Councillors wanted to attend, could as this is not an event organised by the Parish Council.

### **24.33 EMERGENCY SERVICE DAY**

Received an update on services and arrangements confirmed to date. Items still to be finalised identified and assigned to individuals.

**24.34 ARNHEM DOUBLE HILLS EVENT 1<sup>st</sup> SEPTEMBER 2024**

**Agreed** that two wreaths will be ordered for the event, one funded by Cllr Hardman.

**24.35 DRESSING THE GRAVES 9<sup>th</sup> NOVEMBER 2024**

**Agreed** that Simon Memory will be Commander in Chief and Reverend Pitt will conduct the service. Guides and Scouts to be nominated, two to each grave. Simon Memory will arrange for a photographer.

**24.36 REMEMBRANCE SUNDAY 10<sup>th</sup> NOVEMBER 2024**

**Agreed** that Clerk will obtain two further quotes from traffic management companies for the road closure, to check arrangements neighboring parish have in place and to raise it at the next Parish Liaison meeting. Two wreaths to be ordered, one funded by Cllr Hardman.

**24.37 CHRISTMAS EVENT**

**Agreed** the charges for the stalls and food outlets. Working party to start approaching local businesses to discuss sponsorship of the event. Clerk to check the insurance cover, open an account with Matthew Clarke, source festival cups and the license required for the event.

**24.38 DATE OF THE NEXT MEETING**

The next scheduled Events Committee meeting is to be held on **13<sup>th</sup> August 2024** following the Planning & Highways meeting (please note, this is an addition to the schedule of meetings).

Meeting closed 8:55pm

Signed.....

Date.....

(Chairman)