

PAULTON PARISH COUNCIL

Minutes of the Hub Management Committee meeting held on
Tuesday 28th May 2024 at 7:00pm
held at the Village Hall meeting room.

Present: Councillors (Cllrs) Breeze-Crow, Easter, Hardman, Harle, Lyons, McSherry (Chairman) and Newton

Minutes

24-22 – ELECTION OF A CHAIRMAN

Cllr McSherry elected as Chairman.

24-23 – ELECTION OF A VICE-CHAIRMAN

Cllr Lyons elected as Vice-Chairman.

24-24 - APOLOGIES FOR ABSENCE

All Cllrs present.

24-25 - DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Easter, Hardman, Harle, Lyon, McSherry and Newton declared their interest as Hub Volunteers or Hub Working Party. Cllr Easter a Pecuniary Interest.

24-26 - CONFIRMATION OF MINUTES

To receive and approve: - Minutes of the Paulton Hub Management Committee Meeting of Paulton Parish Council held on 7th May 2024

Resolved to approve the Minutes.

24-27 – ADMINISTRATOR'S REPORT

Noted report.

24-28 – STORAGE FOR THE CAFÉ

Agreed that a member of the working party will source a cupboard to be positioned at the end of the corridor outside the kitchen area.

Resolved to accommodate the request to have a uniform swap facility in the sitting area to the left of the main door for a two week period initially and to be reviewed after the two weeks.

24-29 - CLEANING

Agreed that the Clerk will look at alternative cleaning contractors for comparison.

24-30 - MEETING ROOM

Agreed that the monitor on the shelf outside of the meeting room be removed so the shelf is of more use and to ask if some artwork can be provided to go on the walls in the room.

24-31 - SIGNAGE

Clerk is awaiting a response from SEP Properties regarding signage. Enquires regarding the removing and replacement of the film on the windows is ongoing.

24-32 – REDECORATION IN THE CAFÉ AREA

Resolved to install a dado rail, keep the wallpaper below that but remove the wallpaper above. Paint the wall and ask for some artwork to be displayed on the wall.

24-33 - EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

24-34 – UPDATE OF CAFÉ TRADING

Resolved that a letter be sent to the previous tenant regarding the final position on finance.

24-35 – DATE OF NEXT MEETING

The next meeting of the committee is scheduled to take place on Tuesday 2nd July 2024 at 7:00pm.

The Meeting ended at 8:47pm

Signed.....

Date.....

(Chairman)