

PAULTON PARISH COUNCIL

Minutes of the Hub Management Committee meeting held on
Tuesday 7th May 2024 at 6pm
held at the Village Hall meeting room.

Present: Councillors (Cllrs) Easter, Hardman, Lyons, McSherry (Chairman) Mitchard, and Newton

Minutes

1 - APOLOGIES FOR ABSENCE

To note any apologies for absence.

Councillors Bridgeman & Harle

2 - DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Easter, Hardman, Lyon, McSherry and Newton declared their interest as Hub Volunteers or Hub Working Party.

3 – CONFIRMATION OF MINUTES

To receive and approve:- Minutes of the Paulton Hub Management Committee Meeting of Paulton Parish Council held on 16th April 2024

Resolved to approve the Minutes – all in agreement

4 - LAUNDRY SERVICE

To discuss the information received.

RESOLVED As the cost of a commercial laundry service is so expensive, Cllrs Lyons & McSherry will continue to launder the café tea towels. This will be reviewed at the next meeting.

5 - REPAIRS TO THE UNDER CROFT

Recommended that the gaps by the door to the under croft be filled in. Requested that a contractor complete this work.

Noted that this work has already been completed

6 - CLEANING

Clerk to arrange a meeting with the cleaning contractor to discuss areas of work covered by the existing contract.

DEFERRED until the next meeting due to lack of information

7 - MEETING ROOM

To discuss how the room can be jointly used by the PALS and as a counselling facility. Storage options needed to be agreed.

RESOLVED – Having spoken with the PALS, the Clerk to investigate returning Christmas Books to B&NES Central Library. If this is not possible, perhaps they could be stored in the Hub Staff Room. The table will be removed and put in PPC storage. Library admin items can be stored in the locked cabinet. The two orange armchairs and the small table will be placed in the meeting room. Clerk to investigate whereabouts of the pine bookshelf, which will also be placed in the meeting room.

8 – SIGNAGE

Clerk will contact SEP regarding changing the signage. Enquiries regarding the removal of the film on the windows and replacing it is ongoing, as we have been unable to find a contractor to do this type of work.

RESOLVED Committee to investigate different ways of removing the film, to at least two of the windows. Also, Clerk to seek permission from SEP to change the large sign where the defibrillator is sited. And to investigate whether we need planning permission from B&NES to change all/any of the signs

9. LITTER

Clerk to request that the Road Sweeper keep the front, back and side of the Hub letter free and for the Groundsmen to carry out weeding along the alley to the side of the building.

The Committee agreed that it looked so much better now that the area has been cleared by PPC’s Groundsman. However, should we seek permission from SEP as the land owners before carrying on!

It seems that, when wet, the slabs outside the Hub, become very slippery. It was suggested that they could do with a pressure washing – Clerk to seek permission from SEP before we proceed

Now that the bins are finally in place, the area at the back is so much better.

10 - EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

11 - UPDATE ON CAFÉ TRADING To discuss the latest position on trading

The café, now know as Books & Cooks, is doing well. The reviews are excellent. We have 3 part-time and 1 full-time (summer cover) staff working, with another full-time person starting on the 16th May. Cllr Easter has set the bar high with the amazing food he cooks, and he will continue to train the staff to the highest standards. The takings have exceeded our expectations and our gratitude goes to Tristan for all his time, effort and sharing of his knowledge. Without him, we would probably not be open, and certainly not be delivering the noteworthy food.

The Hub Working Party have gone above and beyond to do their very best for the Community and keeping our promise to keep the café open!

24-21 – DATE OF NEXT MEETING

The next meeting of the committee is scheduled to take place on Tuesday 28th May 2024 at 7:00pm.

The Meeting ended at 6:47pm

Signed:.....

Date:.....

(Chairman)