

PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on
Tuesday 16th January 2024 at 7.00pm held in the meeting room at the Village Hall, Paulton.

PRESENT Councillors Bancroft, Bridgeman, Easter, Hardman, Harle,
Johnson, Lyons, McSherry (Chairman), Mitchard, Newton, Paul
and Pitt

IN ATTENDANCE Helen Jenkins (Clerk)

Minutes

24-1- APOLOGIES FOR ABSENCE

To note any apologies for absence.

Apologies for absence received from Cllr Price.

24-2 – PUBLIC PARTICIPATION

No members of the public in attendance.

24-3 - DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

There were none.

24-4 CONFIRMATION OF MINUTES

To receive and approve:-

That the minutes of the Paulton Parish Council meeting held on 19th December 2023 (previously circulated) be approved as a correct record and signed by the Chairman.

Resolved to approve the Minutes with Cllr McSherry proposing and Cllr Newton seconding the Motion.

24-5 - CHAIR'S REPORT

Very short report this month. Was happy to be able to spend some of my Chairman's Allowance for a birthday card and some flowers for a lovely lady, Phyllis Luffman, who celebrated her 102 Birthday on the 7th January. I've taken some photographs and written a short article for the March edition of the Paulton magazine.

24-6 - CLERK'S REPORT

To receive a verbal report from the Parish Clerk.

The Clerk had been able to catch up with emails and work planning during the lead up to and immediately following the holiday period but noted that now that everyone was back at work, the volume of emails was on the increase again.

24-7 – PLANNING & HIGHWAYS COMMITTEE

Noted that Cllrs Easter, Harle and Price had joined the committee.

24-8 – PAULTON HUB MANAGEMENT COMMITTEE

Noted that Cllrs Easter, Harle and Price had joined the committee.

24-9 - FINANCES

Noted and agreed the finance reports for month 9. A report to reflect the amount of each budget used as a percentage to be included in future monthly reports.

24-10 – FINALISING BUDGET FOR 2024/2025

Deferred to allow for a few adjustments following the discussion and for Cllrs to be provided with details of the effect rises have on Band D levy when calculating the Precept. **Agreed** that an extraordinary meeting will be required for final decision on the budget.

24-11 – INTERIM INTERNAL AUDIT REPORT

Noted report and findings.

24-12 – SOCIAL MEDIA

Deferred following a lengthy discussion to enable time to review the Social Media policy and how improvements can be incorporated into the council's website, FaceBook page and magazine.

Cllr Mitchard left the meeting at 8:15pm

24-13 – RECOMMENDATIONS FROM EVENTS COMMITTEE

Resolved following a discussion, to move the Christmas event to Memorial Park primarily due to road closure costs and Health & Safety issues with Cllr Hardman proposing and Cllr Harle seconding the motion.

24-14 - EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

24-15 – WOODEN CLASSROOM LEASE

Deferred to enable a meeting with the current occupants to be arranged to discuss the rent options.

24-16 – HUB CAFÉ

Following discussions regarding various issues, Cllrs Easter and Harle were excluded from the voting.

Resolved to issue a letter regarding the terms of the underlease regarding the amount outstanding to the council with Cllr Bancroft proposing and Cllr Pitt seconding the motion.

24-17 – DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 20th February 2024 at 7.00pm.**

Meeting closed at 9:20pm

Signed.....
(Chairman)

Date.....