

PAULTON PARISH COUNCIL

Minutes of the Hub Management Committee meeting held on
Tuesday 17th October 2023
held at the Village Hall meeting room.

Present: Councillors Hardman, Lyons, Mitchard, McSherry and Newton
In Attendance: Helen Jenkins (Clerk),

Minutes

23-031 - APOLOGIES FOR ABSENCE

To note any apologies for absence.

Councillor Bridgeman and Hardman.

23-032 - DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 30th November 2021) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Lyons and Newton declared their interest as Hub Volunteers.

23-033 – ADMINISTRATOR'S REPORT

Report received and noted.

23-034 – LIGHTING FIXTURES FOR THE LIBRARY

There are several lights not working in the library area. We have received a quote for the initial two lights but on reflection, it was felt that it would be beneficial to get a quote to renew all the lighting with LED lights.

Agreed that the clerk would arrange for quotes for the work.

Cllr Hardman joined the meeting.

23-035 – USE OF SMALL OFFICE

Resolved to ask if Trauma Breakthrough would be interested in using the office for counselling sessions with their clients with Cllr Lyons proposing and Cllr Newton seconding the Motion.

23-036 – AMENDED BOOK MARKER

Resolved to approve the revised design of the book marker with Cllr Lyons proposing and Cllr Mitchard seconding the Motion.

23-037 – SUMMER READING CHALLENGE 2023

The councillors would like to thank Kathleen for the report and files regarding the challenge. As there is a lot of information in the files, they would like the files to be kept in the parish office for a few weeks to give councillor the opportunity to have a look at the record of all the work conducted. The councillors would also like to thank all the volunteers for their hard work in making the challenge such a success for Paulton library.

23-038 – LOCAL HISTORY ARCHIVE

Resolved to encourage anyone who may have and be willing to donate books on the history of the village. The items will be held in the existing shelves for Local History. A list of the items will be made with the possibility of some being lent but there will be item that will remain in the library for viewing will at the library with Cllr Hardman proposing and Cllr Mitchard seconding the Motion.

23-039 - EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

23-040 – REQUEST TO RE-CONSIDER CAFÉ RENT REVIEW

The Clerk is to arrange a meeting with the tenant of the café to discuss the findings following a review of invoicing and payments.

Resolved that as the rent increase was agreed by full council, it could not be amended.

23-041 - REVIEW OF CAFÉ CLOSING TIMES

It had previously been agreed that the café closing time could be changed from 4:00pm to 3:00pm Tuesday to Friday but that this would be kept under review. The library recently added an additional session on a Thursday afternoon from 2:00pm to 4:00pm.

Resolved that the café will be required to remain open until 4:00pm on Monday and Thursdays each week with Cllr McSherry proposing and Cllr Newton seconding the Motion.

23-042 – DATE OF NEXT MEETING

The next meeting of the committee is scheduled to take place on **Tuesday 12th December 2023 at 8:00pm.**
Please note the new date and time.

The Meeting ended at 7:00pm

Signed:.....
(Chairman)

Date:.....