

PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on
Tuesday 21st June at 7.00pm held in the meeting room at the Village Hall, Paulton.

PRESENT: Councillors P Bancroft, T Bridgeman, G Garlick (Chairman), L Hardman, H Kingman,
A Lyons, A Meaton, C Mitchard and A Pitt.

IN ATTENDANCE: Carol Hall – Clerk.

1 Member of the Public.

22-17. APOLOGIES FOR ABSENCE

Apologies were received from Councillors D Garlick, G Johnson, P McSherry, K Paul,
H Warren and R Wollacott.

No apologies were received from Councillor Z Escott.

22-18. PUBLIC PARTICIPATION

There was none.

22-19. DECLARATIONS OF INTEREST

There was none.

22-20. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 17th May 2022 were confirmed as a true
record and signed by the Chairman of this meeting.

22-21. CHAIRMANS REPORT

The Chairman provided an overview of activities undertaken since the last meeting including:

- Party the Park – a huge success, over 2000 people attended. The Chairman thanked the Party in the Park committee for organising such a great event.
- Jubilee Bake Off – the Events Committee were thanked for putting on this competition at the Party in the Park Event.
- Jubilee Corgis – Pride in Paulton were acknowledged for the hard work in providing Corgis for residents, groups, businesses, and schools to decorate. 89 were displayed at Party in the Park and many can now be found displayed around the Village.
- Graham Dix Memorial – the unveiling of the Memorial Plaque at the Oak tree planted in memory of Graham Dix took place on the 9th June. Many people attended and the event was a fitting tribute to the late Cllr G Dix. The Bowls club were thanked for hosting tea and cake following the service.

22-22. FINANCES

Resolved – that the following finances for month 1 (April) were approved:

- Bank Reconciliation as at 30.04.2022
- Receipts and Payments

Resolved – that the following finances for month 2 (May) were approved:

- Bank Reconciliation as at 31.05.2022
- Receipts and Payments
- 102 payments totalling £50,317.74
- Petty Cash reconciliation and payments to 31.05.2022

22-23. REVIEW OF FINANCIAL REGULATIONS

Resolved – that the Financial Regulations were reviewed and approved with the recommended amendments highlighted in the report.

22-24. VILLAGE HALL QUARTERLY REPORT

The report was received and noted. The Administration Assistant was thanked for a comprehensive report.

22-25. JUBILEE BENCH

Resolved – to purchase a Queens Platinum Jubilee Commemorative Bench from ASA Forces Charity at a cost of £905 plus delivery. The monies will be paid from the seats and benches budget line 4049/202. The Parks and Amenities Committee will agree on the location of the bench.

22-26. DEFIBRILLATOR

Resolved – that the renewal of the 4-year contract was renewed.

Resolved – that it was approved to purchase an additional defibrillator to be placed at a suitable location in Hill Court, the preferred option is outside the Hub.

22-27. ANNUAL ASSEMBLY OF THE ELECTORS

All residents comments and suggestions following the Annual Assembly of the Electors were reviewed and next steps agreed as follows:

Suggestion	Any ongoing actions or considerations	Next steps
Consider dog free area in the open parks to enable children to play in a dog mess free area Consider dog free area in the open parks to enable children to play in a dog mess free area	<ul style="list-style-type: none"> • Would potentially be costly and unsightly to fence areas the of the open parks • Does not tackle to actual problem of irresponsible Dog owners • Perhaps consider fencing off the play park and a grass area at the Miners Recreational Park, similar to the Memorial Park. 	Parks and Amenities will continue to look at this issue, a task force/action plan will be considered alongside a review of the dog poo bins provision.
Paulton Hill to Clandown needs resurfacing	<ul style="list-style-type: none"> • Does not fall within the remit of Paulton Parish council. 	Reported to BANES
Make the BMX track bigger with bigger jumps Build a Skate Park	<ul style="list-style-type: none"> • A couple of local residents have recently met with the Clerk as they are looking at possible crowdfunding for a skatepark. They would like the PPC to allocate the space if they are able to raise the monies. Advice has been given to support them and they have agreed to keep us up to date with progress. 	Await further contact from the Community Group. Ask Youth Connect to seek suggestions from their users.
Have a Community Orchard with fruit Have a fruit and veg garden More fruit bushed and vegetables	<ul style="list-style-type: none"> • Fruit trees require significant care and maintenance • Previous done by Pride in Paulton however unsustainable due to the required daily input from volunteers. 	Consider allocating a Community allotment space when the Council take over Oxlease.
Wildflower meadows on green spaces	<ul style="list-style-type: none"> • It was highlighted that was an area at oxlease 	Consider an area when completing the tree planting programme.
Street lighting is needed by the "old" Newton Chapel	<ul style="list-style-type: none"> • Does not fall within the remit of Paulton Parish council. 	Reported to BANES BANES Cllr L Hardman also investigating
The chevrons on the triangle are no longer visible and need repainting	<ul style="list-style-type: none"> • Does not fall within the remit of Paulton Parish council. 	Reported to BANES BANES Cllr L Hardman also investigating
The flashing school sign on the junction opposite Downsway is always flashing.	<ul style="list-style-type: none"> • Does not fall within the remit of Paulton Parish council 	Reported to BANES BANES Cllr L Hardman also investigating
A new dog poo bin down the bottom of the new housing estate on the resurfaced footpaths	<ul style="list-style-type: none"> • A review of the provision of dog poo bins is scheduled for the Parks and Amenities Meeting on the 19th July. 	Meeting Scheduled 19 th July.
Restart the book group at the Library, perhaps an afternoon each month	<ul style="list-style-type: none"> • The library volunteers are now having regular get together and are hoping to restart the book group. 	Council officers to liaise with the volunteers.

22-28. COUNCIL OFFICE OPENING HOURS

A review was undertaken of the office opening hours, in particular the current arrangement of opening 9-1 on a Friday. The Clerk highlighted concerns of lone working arrangements as only 1 colleague was scheduled to work, also the need to shut ad hoc on a Friday due to staffing levels/holidays was inconsistent for our residents. The footfall on a Friday is an average of 1-2 people.

Resolved – that it was approved to close the Council office on a Friday.

Cllr C Mitchard wished for it to be noted that he felt this item should be referred to the Staffing committee despite the Clerk providing an explanation in respect of this being a business proposition on our service delivery to our residents. This agenda item was outside the terms of reference of the Staffing Committee, there are no changes to staffing levels or contracts as a result of this change.

22-29. PAULTON COMMUNITY POOL

It was noted that Cllr P Bancroft has joined Paulton Community Pool management Committee.

22-30. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 19th July 2022 at 7:00pm.**

22-31. EXCLUSION OF PRESS AND PUBLIC

Resolved - that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

22-32. CAFÉ RENT REVIEW

Resolved – that an increase in the café rent was approved at 4.6% with effect from the 23rd September.

22-33. CAFÉ LEASE RENEWAL

Resolved – that the lease renewal was approved.

Meeting ended at 8.43pm

Signed: Date:

(Chairman)