

PAULTON PARISH COUNCIL

Minutes of the **Annual Parish Council** meeting held on
Tuesday 17th May 2022 at 7.00pm in the meeting room at the Village hall, Paulton

PRESENT: Councillors P Bancroft, Z Escott, D Garlick, G Garlick, L Hardman G Johnson, H Kingman, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, A Pitt, H Warren and R Wollacott.

IN ATTENDANCE: Carol Hall – Clerk.

1 Member of the Public arrived at 7.24pm

22-1. ELECTION OF CHAIRMAN 2022/23

There was 1 nomination.

Resolved – that Councillor G Garlick is elected Chairman of the Council for the municipal year 2022/23. The Chairman duly signed her Acceptance of Office.

22-2. ELECTION OF VICE- CHAIRMAN 2022/23

There were 3 nominations.

Resolved – that Councillor G Johnson is elected Vice Chairman of the Council for the municipal year 2022/23. The Vice Chairman duly signed his Acceptance of Office.

22-3. APOLOGIES FOR ABSENCE

No Apologies were received from Cllr T Bridgeman.

22-4. PUBLIC PARTICIPATION

There was none.

22-5. DECLARATIONS OF INTEREST

There was none.

22-6. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 19th April 2022 were confirmed as a true record and signed by the Chairman.

22-7. ASSET REGISTER

Resolved – that the cost value is used where there is a cost value recorded, and where there is no cost value, a value of £1 will be used. A total asset value of £391,964 was approved for March 2022 and the value for March 2021 will be restated on the same bases.

Resolved – that a full review of each item on the asset register would be undertaken within the next 3 months and referred to the full council.

22-8. FINAL INTERNAL AUDIT REVIEW

The final internal audit report was received and noted.

21-9. ANNUAL RETURN 2021/2022 – ANNUAL GOVERNANCE STATEMENT

Resolved – that the Annual Governance Statement (section 1 on the Annual Return) was approved.

21-10. ANNUAL RETURN 2021/2022 – ACCOUNTING STATEMENTS

Resolved – that the Accounting Statements (section 2 on the Annual Return) were approved.

21-11. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING PARTIES

Resolved – that the appointment of members to Committees for 2022/23 is approved as follows:

Committees 2022/2023	
Events (9)	Zoe Escott Liz Hardman Helen Kingman Anne Lyons Cyril Mitchard Adam Pitt Hugh Warren Vacancy Vacancy
Parks and Amenities (9)	Terry Bridgeman Gail Garlick Grant Johnson Anne Lyons Patricia McSherry Arthur Meaton Cyril Mitchard Hugh Warren Vacancy
Planning & Highways (9)	Paul Bancroft Terry Bridgeman Zoe Escott Liz Hardman Grant Johnson Kayleigh Paul Hugh Warren Rosie Wollacott Vacancy
Paulton Hub Management (9)	Terry Bridgeman Gail Garlick Liz Hardman Anne Lyons Arthur Meaton Patricia McSherry Hugh Warren Vacancy Vacancy
Staffing (5)	Paul Bancroft Gail Garlick Grant Johnson Anne Lyons Patricia McSherry

21-12. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND PARTNERSHIP GROUPS 2022/2023

Resolved – that the following Parish Councillors are appointed to the outside bodies:

- Somer Valley Enterprise Zone Key Stakeholder Group – Councillor G Johnson.
- Dial A Ride – Councillor H Warren.

Resolved – that the following was noted:

- Parish Liaison - Chairman of the Council and Clerk are invited to attend these meetings.
- ALCA – Chairman and Vice Chairman are invited to attend these meetings, a Councillor representative can attend if both are unavailable.

The Chairman suspended Standing Orders at 7.32pm to welcome a member of the public and invite them to speak if they wished to.

The Chairman reinstated Standing Orders at 7.33pm.

21-13. REVIEW OF THE FINANCIAL REGULATIONS

It was noted that a review of the Financial Regulations would be completed at the Full Council Meeting scheduled for 21st June 2022.

21-14. REVIEW OF STANDING ORDERS

Resolved – that the Standing Orders were reviewed and approved with the two amendments to the model standing orders under the financial controls and procurement sections as highlighted within the attachment pack.

Cllr P McSherry requested it was noted that she objected to Standing Order 8: Voting on appointments.

21-15. SWIMMING POOL INSURANCE RENEWAL

Resolved – that Paulton Parish Council will pay £725.00 towards the annual renewal of the building insurance for the swimming pool.

21-16. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 21st June 2022 at 7.00pm.**

The meeting finished at 7.38pm

Signed: Date:
(Chairman)