

# PAULTON PARISH COUNCIL

Minutes of the Hub Management Committee meeting held on  
Wednesday 13<sup>th</sup> April at 6.00pm held at the Village Hall meeting room.

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PRESENT: Members of the Hub Management Committee: T Bridgeman, D Garlick, G Garlick, L Hardman, A Lyons, P McSherry, A Meaton and H Warren.

IN ATTENDANCE: Carol Hall – Clerk.

## 22-99. APOLOGIES FOR ABSENCE

Apologies were noted for Councillor K Paul.

## 22-100. PUBLIC PARTICIPATION

There was none.

## 22-101. DECLARATIONS OF INTEREST

Councillors L Hardman, A Lyons, and H Warren declared they are library volunteers.

## 22-102. CONFIRMATION OF MINUTES

**Resolved** – that the minutes of the meeting held on 16<sup>th</sup> February 2022 were confirmed as a true record and signed by the Chairman.

## 22-103. UPDATE FROM THE HUB ADMIN ASSISTANT

An update was received, and the following points were noted:

- February footfall figures showed 14 new members. The highest of all the Community run libraries for the second month running. Active users have increased to 62%.
- BANES has informed us that the new computer system will not be happening this year. We will continue to use Mobilecirc.
- Baby Bounce started on 25<sup>th</sup> March. It was a great success, however there were few Paulton residents. It has been suggested to include an article in the summer magazine to increase awareness in the Village. The next session is arranged for 29<sup>th</sup> April.

It was agreed that Cllr L Hardman would prepare an article for the local newspapers to advertise Baby Bounce and seek further Volunteers.

The poster advertising Baby Bounce would be sent to the nurseries/preschools in the Village.

## 22-104. FEEDBACK FROM THE VOLUNTEER MEETINGS

An update was provided following the volunteer meeting held on the 28<sup>th</sup> February and the following was noted:

- The changes made to the library layout and addition of the children's area mat were enthusiastically welcomed.

- The volunteers would like to restart the book club and will look at how other local book clubs run.
- The library will have a stall at Party in the Park
- The police have expressed an interest in giving a talk in the library.
- A reservation service for older people who don't have internet access will be explored.
- The Perspex screen will be removed.
- Baby Bounce recommenced on the 25<sup>th</sup> March.
- The volunteers will look at some home-made bunting/decorations for the children's area.
- A story time for young children in the afternoons may be introduced.
- A small group of people may be considered to take forward actions and organise future volunteer events?

#### 22-105.CAFÉ OPENING HOURS

The temporary opening hours of the café were reviewed following the resolution in February to allow the café to close at 3pm Tuesday – Friday.

**Resolved** – that the Café would be permitted to continue closing at 3pm Tuesday – Friday as a temporary arrangement and would be reviewed at each Management Committee meeting.

#### 22-106.RENT REDUCTION

The Clerk informed the Committee that despite 2 emails to SEP properties for an update in respect of a rent reduction, no response had been received.

#### 22-107.DATE OF NEXT MEETING

The next scheduled Hub Committee meeting is the **24<sup>th</sup> May 2022** at 6.00pm.

#### 22-108 EXCLUSION OF PRESS AND PUBLIC

**Resolved** - That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters.

#### 22-109.CAFÉ LEASE

The terms of the lease were considered along with the Conditions and Requirement document for approval by the full Council in June in readiness for the renewal of the lease on the 22<sup>nd</sup> September.

**Resolved** – that the recommended amendments noted in the confidential report would be made to section 3 in the Conditions and Requirements contract along with further clarity added to section 4.

**Resolved** – that the term offered would be 2 years.

**Resolved** – that the rent would be reviewed in May in readiness for the June Council meeting.

**Resolved** – that the checks undertaken by the PPC on the Cafés health and safety, training and compliance records would cease immediately as it is the responsibility of the business owner to fulfil their legal obligations as detailed in the lease. The only exception is the Public Liability insurance, a copy of which will be held by the Council.

The meeting finished at 6.55pm

Signed: .....  
(Chairman)

Date: .....