



## PAULTON PARISH COUNCIL

Minutes of the Events Committee meeting held on  
Tuesday 18<sup>th</sup> January 2022 at 6.00pm held in the meeting room at the Village Hall, Paulton.

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PRESENT: Councillors A Lyons (Chair), L Hardman, A Pitt and H Warren.

IN ATTENDANCE: Carol Hall – Clerk, Tracy Lamb – Deputy Clerk and Finance Officer

### 1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor K Paul

Absent : Councillor Z Escott.

Resolved - To approve apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16<sup>th</sup> October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

Cllrs Warren, Hardman and Lyons declared an interest in agenda item # 8. Platinum Jubilee due to being members of the Party in the park group

### 3. PUBLIC PARTICIPATION

That in accordance with Standing Order 3 members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the council.

None

### 4. CONFIRMATION OF MINUTES

That the minutes of the Events Committee meeting held on 2<sup>nd</sup> November 2021 to be approved as a correct record and signed by the Chairman.

**Resolved – that the minutes of the meeting held on 2<sup>nd</sup> November 2021 were confirmed as a true record and signed by the Chair.**

5. DRESSING OF THE GRAVES – 13<sup>th</sup> NOVEMBER 2021

To review the event and discuss any suggestions for the coming year

Members noted the report from Cllr Lyons

- Cllr Hardman thanked Cllr Lyons for her work on the event.
- It was noted that the Army Cadets required advance notice in order to undertake risk assessments so a save the date note was to be sent to them for the 2022 event.

6. REMEMBRANCE SUNDAY – 14<sup>TH</sup> NOVEMBER 2021

To review the event and discuss any suggestions for the coming year

Members noted the report from Cllr Lyons

- It was agreed that the dressing of the graves and the remembrance Sunday event were to be framed as the remembrance weekend.
- Road closures to be reviewed with details to be provided of who is covering each aspect and to include Ham Lane.
- Letters to be sent to residents of Ham Lane detailing the closures.
- The Police present were unaware of the time of the event, this is dealt with via Bath and North East Somerset Council. The local PCSO is to be contacted by Cllr Hardman to ascertain if they can provide help with this.
- Service sheets are to be available in boxes for members of the public
- It was recommended that the service continue to take place outside in future years rather than a church service.
- A shorter version of the service sheets will be available if the weather is inclement.
- British legion collection buckets to be considered
- It was agreed that the Vicars were to be responsible for leading the parade and organising the order of its participants.
- Microphones to be provided.

7. CHRISTMAS EVENT

a) To review the event and discuss any suggestions for the coming year

Members noted the report from Cllr Lyons

- Cllr Hardman thanked the Clerk and Cllr Lyons for their fantastic work on the event.
- More background music to be played.
- Announcements to be made of features during the event
- The queue for Santa was too long and needs a better flow with exit through the hall

b) To consider the options of 26<sup>th</sup> November 2022 or 3<sup>rd</sup> December 2022 for the next Christmas event

The date for the next event is to be 3<sup>rd</sup> December 2022

8. PLATINUM JUBILEE

- a) To receive a verbal report on the small copse of 30 saplings and tree planting programme.
- The Clerk updated members and confirmed the saplings were to be planted in an area of the Miners Welfare Park.
- b) To consider options for the Jubilee event, including the date for the event.
- Saturday 4<sup>th</sup> June is the date for the Party in the Park, the council has no involvement in organising the event but would like to run a cream tea stall.
  - A cake competition to be included in the Council's stall as a link to The Platinum Pudding competition
  - If a tree is to be planted it will take place on Sunday 5<sup>th</sup> June
  - Officers to investigate and report back on a commemorative bench
  - Sunday 5<sup>th</sup> June to be an outdoor service and picnic organised by the church with a contingency plan of moving into the church or village hall in the event of poor weather.

9. DATE OF THE NEXT MEETING

To consider the date for the next meeting in light of the Jubilee event.

The date of the next meeting to be on **Tuesday 12<sup>th</sup> April 2022 at 6:00pm.**

Meeting ended at 6:58pm

Signed: ..... Date: .....

(Chair)