

# PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on  
Tuesday 25<sup>th</sup> January 2022 at 5.45pm held in the Village Hall, Paulton.

---

PRESENT: Councillors T Bridgeman, Z Escott, G Garlick (Chairman), L Hardman, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, A Pitt and R Wollacott-Phillips.

IN ATTENDANCE: Carol Hall – Clerk.

2 Members of the public.

## 22-125.APOLOGIES FOR ABSENCE

Apologies were received from Councillors M Colliver, D Garlick, K Paul and H Warren.

## 22-126.PUBLIC PARTICIPATION

There was none.

## 22-127.DECLARATIONS OF INTEREST

There were none.

## 22-128.CONFIRMATION OF MINUTES

**Resolved** – that the minutes of the meeting held on 30<sup>th</sup> November 2021 were confirmed as a true record and signed by the Chairman of this meeting.

## 22-129.CHAIRMANS REPORT

The Chairman provided a verbal report covering the following:

- Recognition for the Events committee following the Christmas Light Switch on event.
- Recognition of Cllr R Wollacott-Phillips who has been listed as one of the top most influential people in British luxury.
- Confirmation that following the Council's application for the Local Council Award Scheme, Paulton Parish Council has been awarded the Quality Council award.

## 22-130.FINANCES

**Resolved** – that the following finances for month 8 (November) were approved:

- Bank Reconciliation as at 30.11.2021
- Receipts and Payments
- 37 payments, totalling £11,752.81 (gross)
- Petty Cash reconciliation and payments to 30.11.2021

**Resolved** – that the following finances for month 9 (December) were approved:

- Bank Reconciliation as at 31.12.2021
- Receipts and Payments
- 47 payments, totalling £12,807.62 (gross)

- Petty Cash reconciliation and payments to 31.12.2021

#### 22-131.RISK ASSESSMENT 2022/2023

**Resolved** – that the Risk Assessment for 2022/2023 for the Council was approved.

#### 22-132.PRECEPT

**Resolved** – to maintain the Band D charge of £121.26 resulting in 0% increase in the Precept. The balance of £47,935 is to be taken from general reserves.

**Resolved** – the Precept leaflet would follow the same template as last year with the updated figures input.

#### 22-133.INTERNAL AUDIT REPORT

**Resolved** – that the report was received and the Clerk's recommended actions were approved.

#### 22-134.PAULTON HUB LEASE BREAK CLAUSE

Cllr Z Escott declared a Declaration of Interest in this agenda item as the Café tenant as she had omitted to do so at the appropriate point in the agenda.

Cllr A Lyons made a recommendation on behalf of the Hub Management Committee in respect of the Break Clause in the lease for the Hub.

The Clerk provided an update following a request for a rent reduction. The initial request had been received favourably however, the request would have to be taken to a meeting of the directors and approved by the companies' mortgage lender. Although there was no guarantee it was possible the reduction would be approved.

**Resolved** – that the Break Clause would not be triggered, and the Parish Council would continue with the lease until the end date of 30<sup>th</sup> July 2027.

#### 22-135.GRANT POLICY

**Resolved** – that the revised Grant Policy for 2022/2023 was approved with the addition of the provision of small Grants that can be awarded throughout the year.

#### 22-136.COMMUNITY WEBSITE

**Resolved** – that it was approved for the Council to support the Community website in its 2<sup>nd</sup> year at a cost of £197.11.

#### 22-137.PAULTON VILLAGE HALL QUARTERLY REPORT

The report was received and noted. It was requested for further information in respect of the monies held, planned spend, regular hirers and current booking details. This will be provided at the AGM scheduled for the 22<sup>nd</sup> March 2022.

**Resolved** – it was approved for Tracy Lamb and Linda Rossiter to be added as signatories on the Village Hall bank account.

22-138.CASUAL VACANCY

Standing orders were suspended at 6.25pm to allow the applicant to speak in respect of his application and reinstated at 6.28pm.

**Resolved** – that Paul Bancroft was co-opted onto Paulton Parish Council.

Standing orders were suspended at 6.30pm to allow the applicant to speak in respect of her application and reinstated at 6.33pm.

**Resolved** – that Helen Kingman was co-opted onto Paulton Parish Council.

22-139.SCHEDULE OF MEETINGS

**Resolved** – that the schedule of meetings for 2022/2023 was approved.

22-140.MEMORIAL TREE

It was noted that the memorial tree for Cllr G Dix had been planted at the Miners Recreation Park. Suggestions for the wording on a plaque and the service should be sent to the Clerk for consideration at the meeting in February.

22-141.PAULTON BUS SERVICES

A verbal update was received from Cllr C Mitchard in respect of the proposed changes to the current bus service.

Cllr G Garlick thanked Cllr C Mitchard on behalf of the Council for his ongoing support in working with the Bus services and keeping both the Council and residents informed.

22-142.DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 22<sup>nd</sup> February 2022 at 7:00pm.**

Meeting ended at 6.45pm

Signed: ..... Date: .....

(Chairman)