

# PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on  
Tuesday 12<sup>th</sup> October 2021 at 7.00pm held in the meeting room at the Village Hall, Paulton.

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PRESENT: Councillors Z Escott, G Garlick (Chairman), D Garlick, L Hardman, A Lyons,  
A Meaton, K Paul, A Pitt (7.12pm) and H Warren.

IN ATTENDANCE: Carol Hall – Clerk

## 21-93. APOLOGIES FOR ABSENCE

Apologies were received from Councillors T Bridgeman, M Colliver, G Johnson, P McSherry, C Mitchard and R Wollacott.

## 21-94. PUBLIC PARTICIPATION

A member of public addressed the Council in respect of mental health and shared many suggestions of initiatives for Paulton. The member of public will look to organise a community group and may seek support from the Council in the near future.

## 21-95. DECLARATIONS OF INTEREST

Cllr Z escott declared an interest in agenda item 9.

## 21-96. CONFIRMATION OF MINUTES

**Resolved** – that the minutes of the meeting held on 14<sup>th</sup> September 2021 were confirmed as a true record and signed by the Chairman of this meeting.

## 21-97. CHAIRMANS REPORT

The Chairman provided a verbal report covering the following:

- The funeral of Cllr G Dix.
- The success of the community event with thanks given to the Clerk and staff.
- The appointment of the new Deputy Clerk.
- The results of the NALC young Councillor of the year awards and recognition of Cllr G Johnson as the only finalist in the Southwest.

## 21-98. FINANCES

**Resolved** – that the approval for the month 6 finances would be deferred until November.

## 21-99. DEPUTY CLERK AND FINANCE OFFICER RECRUITMENT

It was noted that the interviews have now taken place and the successful candidate has accepted the job. The start date is to be confirmed.

## 21-100. EVENTS

An update was received from Cllr A Lyons in respect of the forthcoming events to include:

- I. Dressing of the Graves 13<sup>th</sup> November

- II. Remembrance Sunday 14<sup>th</sup> November
- III. Christmas Light Switch On 4<sup>th</sup> December

Councillors were asked to attend the events and to support with the delivery of letters to residents notifying them of the planned road closures.

21-101. CAFÉ EXTRACTION SYSTEM

The information provided in the report was reviewed and discussed.

**Resolved** – that the replacement extraction system for the café was approved.

21-102. COMMITTEE MEMBERSHIP

It was noted that Cllr A Pitt has joined the Events Committee.

21-103. BRITISH LEGION SIGN

**Resolved** – it was approved that the sign would be displayed in the Council meeting room.

21-104. ADOBE PACKAGE

It was noted that the Adobe package had been downgraded upon renewal as Cllr G Johnson was using his system to assist with the magazine.

21-105. DIGNITY AT WORK POLICY

**Resolved** – that the Dignity at Work Policy was reviewed and approved.

21-106. MEMBER AND OFFICER PROTOCOL

**Resolved** – that the Member and Officer Protocol was reviewed and approved with the following change:

- I. The wording employees would be amended throughout the policy to officer.

21-107. COMMUNITY ENGAGEMENT EVENT

A discussion was held following the Community Engagement Event held on 7<sup>th</sup> October. Attendance was improved on previous years and the Council would like to consider this format for future events.

Each committee will individually take away any feedback and suggestions made throughout the evening.

21-108. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 23<sup>rd</sup> November 2021 at 7:00pm.**

Meeting ended at 7.55pm

Signed: ..... Date: .....

(Chairman)