

PAULTON PARISH COUNCIL

Minutes of the Parish Council meeting held on
Tuesday 17th August 2021 at 7.00pm held in the Village Hall

PRESENT: Councillors T Bridgeman, M Colliver, Z Escott, L Hardman, A Lyons, A Meaton, C Mitchard, K Paul, H Warren and R Wollacott.

IN ATTENDANCE: Carol Hall – Clerk

In the absence of both the Chairman and Vice Chairman, Councillor A Lyons was the Chairman for this meeting only.

21-57. APOLOGIES FOR ABSENCE

Apologies were received from Councillors G Dix, D Garlick, G Garlick, G Johnson, P McSherry and A Pitt.

No apologies were received from Councillor J Humphries.

21-58. PUBLIC PARTICIPATION

There was none.

21-59. DECLARATIONS OF INTEREST

Cllr Z Escott declared an interest in agenda item 17 as the café tenant.

21-60. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 20th July 2021 were confirmed as a true record and signed by the Chairman of this meeting.

21-61. CHAIRMANS REPORT

Due to receiving apologies from the Chairman of the Council, G Garlick, there was no Chairman's report.

21-62. FINANCES

Resolved – that the following finances for month 3 (June) were approved:

- Bank Reconciliation as at the end of month 3
- Receipts and Payments
- 48 payments, totalling £31,425.48 (gross)

Resolved – that the following finances for month 4 (July) were approved:

- Bank Reconciliation as at the end of month 4
- Receipts and Payments
- 38 payments, totalling £18,302.03 (gross)

21-63. PUBLIC SECTOR DEPOSIT FUND

The alternative investment options were considered for the monies held in the Public Sector Deposit Fund.

Resolved – that the £100,000.00 investment remains in the Public Sector Deposit Fund and the Clerk and the RFO will continue to review monthly.

21-64. REPLACEMENT INTERNAL AUDITOR

Resolved – that Option 2 on the report was approved with two visits each year, one in the autumn and one following the financial year end.

21-65. REVIEW OF TRAINING POLICY

Resolved – that the policy was reviewed and approved with the recommended amendments.

21-66. COMMUNITY ENGAGEMENT POLICY

Resolved – that the policy was adopted and approved following removal of “Councillors contact details will be published in the quarterly magazine”.

21-67. CHRISTMAS OPENING HOURS

Resolved – that the following opening hours were approved:

- Christmas Eve: Closed
- Wednesday 29th December - Friday 31st December: Closed

21-68. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 14th September at 7:00pm.**

21-69. EXCLUSION OF PRESS AND PUBLIC

Resolved - that pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to consider commercial matters and staffing matters.

21-70. CEMETERY LODGE

Resolved – that the recommendations within the confidential report were approved.

21-71. PAULTON PARISH COUNCIL INSURANCE RENEWAL

Resolved – that the recommendation within the confidential report were approved and the 3-year long term agreement accepted.

21-72. REQUEST FROM THE STAFFING COMMITTEE

Resolved – that the proposal from the Staffing Committee in relation to a replacement RFO was approved. Full details can be found in the confidential report.

Cllr Z Escott left the meeting at agenda item 17.

21-73. CAFÉ RENT REVIEW

Resolved – that the request from the Hub Management Committee in relation to the annual rent review for the café was approved, full details are available in the confidential report.

Meeting ended at 7.40pm

Signed: Date:
(Chairman)