

PAULTON PARISH COUNCIL

Minutes of the **Annual Parish Council** meeting held on
Tuesday 4th May 2021 at 7.00pm held via Zoom

PRESENT: Councillors M Colliver, Z Escott, D Garlick, G Garlick, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, K Paul, H Warren and R Wollacott

IN ATTENDANCE: Carol Hall – Clerk.

21-1. ELECTION OF CHAIRMAN 2021/22

There were 3 nominations.

Resolved – that Councillor G Garlick is elected Chairman of the Council for the municipal year 2021/22. The Chairman duly signed her Acceptance of Office.

21-2. ELECTION OF VICE- CHAIRMAN 2021/22

There were 4 nominations.

Resolved – that Councillor G Johnson is elected Vice Chairman of the Council for the municipal year 2021/22.

The Vice Chairman did not have a printed copy of the Acceptance of Office to sign.

Resolved – that it was agreed for Councillor G Johnson to sign his Acceptance of Office in the presence of the Clerk the following day, 5th May 2021.

21-3. APOLOGIES FOR ABSENCE

Apologies were received and noted for Cllr's G Dix and L Hardman.

No Apologies were received from Cllr T Bridgeman.

21-4. PUBLIC PARTICIPATION

There was none.

21-5. DECLARATIONS OF INTEREST

There was none.

21-6. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 13th April 2021 were confirmed as a true record and electronically signed by the Chairman.

21-7. FINANCES

Resolved – that the April finances would be deferred to the June meeting as there had been insufficient time to review them due to the date of this meeting being brought forward.

21-8. REVIEW OF THE STANDING ORDERS

Resolved – that with the agreed model Standing Orders changes the Standing Orders were approved and adopted. This will be subject to a further review following the Operation and Organisational review scheduled for May 2021.

21-9. REVIEW OF THE FINANCIAL REGULATIONS

Resolved – that the Financial Regulations were approved and adopted. This will be subject to a further review following the Operation and Organisational review scheduled for May 2021.

21-10. COMMITTEE AND WORKING PARTY STRUCTURE

It was noted that a review of our existing Committee and Working Party structure will be scheduled once the operational and organisational review has taken place to take into consideration any recommendations.

21-11. TERMS OF REFERENCE FOR COMMITTEES AND WORKING PARTIES

Resolved – that the Terms of Reference were approved with the following agreed changes:

- Parks and Amenities - a referred business section will be added to read:

The Committee is authorised to make decisions in relation to the ongoing maintenance and furnishings within the Memorial Park and Miners Recreation Park. Decisions resulting in a change to the landscape will be referred to the Trustees of the Charity.

21-12. APPOINTMENT OF MEMBERS TO COMMITTEES AND WORKING PARTIES

Initially the Parks and Amenities and Staffing Committees were over subscribed along with the Noah's Ark and Magazine Working Parties. Following a discussion only the Staffing Committee remained oversubscribed and therefore a vote was taken to approve membership.

Resolved – that the appointment of members to Committees and Working Parties as per the attached schedule of committee membership 2021/22 is approved.

21-13. APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES AND PARTNERSHIP GROUPS 2021/2022

Resolved – that the following Parish Councillors are appointed to the outside bodies:

- Somer Valley Enterprise Zone Key Stakeholder Group – Councillor G Johnson.
- Dial A Ride – Councillor H Warren.

Resolved – that the following was noted:

- Parish Liaison - Chairman of the Council and Clerk are invited to attend these meetings.
- ALCA – Chairman and Vice Chairman are invited to attend these meetings, a Councillor representative can attend if both are unavailable.
- Youth Cluster Group – Chairman of the Council and Clerk are invited to attend.

21-14. COVID – 19 BUSINESS CONTINUITY MOTION

Resolved – that the Business Continuity Motion was approved, to be used only in the event of Government Restrictions prohibiting face to face meetings.

21-15. DATE OF NEXT MEETING

The next scheduled meeting of the Parish Council is on **Tuesday 15th June 2021 at 7.00pm.**

The meeting finished at 8.09pm

Signed: Date:
(Chairman)