

Paulton Parish Council

Minutes of the meeting of the Staffing Committee held on Wednesday 14th October 2020 starting at 7.00pm by video conference call

Present: Councillors D Garlick, G Garlick, G Johnson, A Lyons and J Meaton

Also Present: Carol Hall – Clerk, Councillors C Mitchard and P McSherry (7.16pm)

142. ELECTION OF CHAIRMAN 2020/21

Resolved – that Councillor Arthur Meaton was elected as the new Chairman for 2020/21

143. APOLOGIES FOR ABSENCE

There was none.

144. PUBLIC PARTICIPATION

A member of the public spoke in respect of agenda item 6 to increase the committee membership and raised some concerns he wished to be considered.

145. DECLARATIONS OF INTEREST

There were none.

146. CONFIRMATION OF MINUTES

Resolved – that the minutes of the meeting held on 28th April 2020 were confirmed as a true record and electronically signed by the Chairman.

147. COMMITTEE MEMBERSHIP

A discussion was held following a review of the information provided by the Clerk detailing the purpose of the staffing committee and why Committee Membership is usually less than other committees. A comparison of 9 other Councils was provided with similar number of Councillors and staff numbers ranging from 3 – 35.

Resolved – that the staffing committee would not like to recommend an increase in the committee membership to the full Council.

148. TERMS OF REFERENCE

The suggested changes were reviewed individually alongside the report that was produced. It was acknowledged that that decisions regarding staffing need to happen in a timely manner although if there was an increase financially to the Council items would need referring to the full Council.

Resolved – that the staffing committee will not recommend to the full Council ‘to the full council’ is added to point (iii)

Resolved – that the staffing committee will not recommend to the full Council that (viii) would be changed to specify that 3 members should not consist of spouse/partner or Chairman of the council.

Resolved – that the staffing committee will not recommend to the full Council that the following wording should be added to the delegated powers: ‘the committee is authorised to make decisions on behalf of PPC with regards to all aspects in the terms of reference’

149. EXCLUSION OF PRESS AND PUBLIC

Resolved - That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress staffing matters.

150. PAY REVIEW

Resolved – that the pay reviews recommended were approved to take to the full Parish Council

151. REQUEST FROM THE CLERK

Resolved – that the request from the Clerk regarding an overtime payment was approved and will be referred to the full Parish Council.

Meeting ended at 7.53pm

Signed Chair.....Date.....