



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held by Video conference on **Tuesday 21st July 2020**.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/86862146805?pwd=ZEtCV2V0MTVOR1FNOXQ3SnBBOWhiQT09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "chall".

Carol Hall, Parish Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 23rd June 2020 are electronically approved as a correct record and signed by the Chairman.

5. FINANCES (JUNE – MONTH 3) – emailed on 13.07.2020

To receive the following finances for month 3 (June)

- Bank reconciliation as at 30.06.2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

6. CEMETERY STORAGE UNIT BREAK IN

To note that as per the Financial Regulation 4.5, an emergency spend of £118 for the emergency boarding up plus £702 for a metal door on the storage unit following a break in on the 24th June 2020

No items were stolen however the door was beyond repair. A metal door was chosen as a more secure option. An insurance claim has been submitted for the boarding up of the unit and a like for like replacement.

7. COVID-19 COMMUNITY SUPPORT

To note there have been no requests for COVID-19 financial support

8. HUB WORKING PARTY

To note that following the transfer of the Paulton Hub and the commencement of the Hub management committee the working party is now dissolved.

9. CHELWOOD BRIDGE ROTARY CLUB 20209 COMMUNITY AWARD

The Parish Council are invited to nominate a silent hero to be considered for the 2020 Community Award.

10. STAFFING COMMITTEE MINUTES (attached)

- (i) To agree that the RFO staff costs are reduced
- (ii) To approve the change in the Staffing Committee Terms of reference as recommended in the attached report.

11. PAULTON PARISH COUNCIL LOGO

To receive an update from Councillor G Johnson on the progress made with the Paulton Parish Council Logo.

12. GRANTS (attached)

The grants budget for 2020/21 is £8,000.

Standing Order no. 29 - Members may after declaring an interest in an organisation that they are a member of or are involved with may stay at the meeting and speak but not vote.

They are however able to vote on all other grant applications that they do not have an interest in.

Members that have not read the grant applications prior to the meeting are advised to abstain from voting.

13. CHAPEL FEES

Following on from the last meeting when it was agreed that the Chapel can be used for services. It is being suggested that £10 per hour is the charge.

14. ALCA SUBSCRIPTION (attached)

To consider the information in the report in respect of the subscription possibly having to be increased by 10% over the next 3 years as detailed in the report.

15. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 18th August 2020