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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, G Johnson, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held by Video conference on **Tuesday 23<sup>rd</sup> June 2020**.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/86796997637?pwd=WUtRVnR2bk5uQjEzbHhKSk1XYlV6Zz09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "chall".

Carol Hall, Parish Clerk

**THIS MEETING MAY BE FILMED OR RECORDED**

**AGENDA**

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 19<sup>th</sup> May 2020 are electronically approved as a correct record and signed by the Chairman.

5. FINANCES (MAY – MONTH 2) – emailed on 09.06.2020

To receive the following finances for month 2 (May)

- Bank reconciliation as at 31.05.2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

6. FINAL INTERNAL AUDIT REVIEW

To note the final internal audit report (attached)

7. ANNUAL RETURN 2019/2020 – ANNUAL GOVERNANCE STATEMENT

To approve the Annual Governance statement (section 1 on the Annual Return).

8. ANNUAL RETURN 2019/2020 – ACCOUNTING STATEMENTS

To approve the Accounting Statements (section 2 on the Annual Return).

9. ANNUAL REVIEW OF CCTV POLICIES (attached)

To review the CCTV policies.

10. PAULTON PARISH COUNCIL LOGO

To consider asking the young people of Paulton to design a new Parish Council logo. Suggestions of themes to include in the logo could be included within the competition entry. The designer of the winning logo would then work with us to turn it into a professional image.

11. UPDATE FROM THE PLANNING COMMITTEE

The Planning & Highways committee will provide an update following a request from BANES for a “call for sites” in relation to the Housing and Economic Land Availability Assessment (HELAA)

12. COVID-19 COMMUNITY SUPPORT

To note there have been no requests for COVID-19 financial support

13. COMMITTEE & WORKING PARTY MEMBERSHIP

To note that Councillor G Johnson has joined the Planning and Highways committee and the Magazine working party. Councillor A Lyons has joined the Audit committee and Councillor C Mitchard has joined the Hub Management committee.

14. CEMETERY CHAPEL

To consider agreeing for memorial services to be held at the Chapel for local residents who have died during the COVID-19 pandemic and have been unable to hold a memorial with friends and family. Visits have now been undertaken by Councillors of the Parks and Amenities committee to confirm suitability for use. Agreement would be subject to Public liability insurance being held.

15. SWIMMING POOL EXTENSION PUBLIC CONSULTATION

In the absence of the annual assembly due to COVID-19 restrictions the Paulton Community pool committee would like to use the September edition of the Paulton magazine to share the plans with residents and go to public consultation.

16. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 21<sup>st</sup> July 2020.