



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held by Video conference on **Tuesday 19th May 2020**.

The link for the meeting can be found below and on our website for members of the public who wish to join, alternatively please contact the Clerk if you would like the link emailed directly.

<https://us02web.zoom.us/j/86112390259?pwd=U0ZSditNdisvN0tyanVYVDluRUmZz09>

The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "chall".

Carol Hall, Parish Clerk

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held on 25th February 2020 are electronically approved as a correct record and signed by the Chairman.

5. COVID-19 SUPPLEMENTARY SOs (attached)

ALCA recommends that the Council adopts a Covid-19 supplement to Standing Orders to run until May 2021, to ensure legislation is conformed with.

6. FINANCES (FEBRUARY – MONTH 11) – emailed on 09.03.2020

To receive the following finances for month 11 (February)

- Bank reconciliation as at end of 29.02.2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

7. FINANCES (MARCH – MONTH 12) – emailed on 04.05.2020

To receive the following finances for month 12 (March)

- Bank reconciliations, for all accounts, as at 31.03.2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget – to note these are the *final* figures for the year end 2019/2020.

8. FINANCES (APRIL – MONTH 1) – emailed on 04.05.2020

To receive the following finances for month 1 (April)

- Bank reconciliation as at 30.04.2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

9. EAR MARKED RESERVES FOR 2020/2021 (attached)

To consider the proposed earmarked reserves as detailed in the attached report.

10. ANNUAL COUNCIL MEETING

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) come in to force on 4 April. The Regulation disapplies paragraph 7 of Schedule 12 to the 1972 Act. This means there is no requirement for a parish council to hold its annual meeting. The Council must decide if it will continue with the existing Chairman and Committees until a meeting is held in May 2021 or if the Annual meeting will take place at a later date when advised it is safe to do so.

11. COVID-19 COMMUNITY SUPPORT

To consider allocating funds to the community support efforts in Paulton during COVID-19. Additional funds are available due to the withdrawal of grant applications and the cancellation of events. Support is urgently needed to support the Paulton Larder initiative. If a sum of money

was agreed with delegated power given to the Clerk, RFO & Chairman then Paulton Parish Council would be able to respond, and support in a timely manner.

12. PAULTON VILLAGE HALL QUARTERLY REPORT (attached)

To receive the attached report from the Village Hall

13. ANNUAL REVIEW OF CCTV POLICIES (attached)

To review the CCTV policies.

14. CASUAL VACANCY

To consider the applications received.

The person co-opted must receive an absolute majority vote of the councillors present and voting. The Parish Council's debate and vote on the co-option must be conducted in the public section of its meeting. It follows that the candidates, as members of the public, will be entitled to be present during the proceedings

15. CEMETERY LODGE

Following a review of the conditions document in March's Council meeting advice has been sought from B&NES. The suggestion from B&NES is to arrange an advisory visit at a cost of £150 following which a report would be produced to inform us of what Landlord obligations are being met and what obligations required attention.

16. CEMETERY CHAPEL

The Council have received a request from Paul Bailes, a member of the Fellowship of Professional Celebrants, to use the Cemetery Chapel once advised it is safe to do so to hold memorial services for local residents who have passed away during the COVID-19 pandemic and were unable to hold a memorial with friends and family at that time.

17. PAULTON PARISH COUNCIL LOGO

To consider asking the young people of Paulton to design a new Parish Council logo. Suggestions of themes to include in the logo could be included within the competition entry. The designer of the winning logo would then work with us to turn it into a professional image.

18. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

19. SECONDARY EMPLOYMENT (attached)

To agree an amendment to employees' contracts following the staffing committee meeting held on 28th April 2020.

20. TRANSFER OF THE HUB TO PAULTON PARISH COUNCIL (attached)

To agree a date for the completion of the Hub transfer to Paulton Parish Council.

21. HUB CAFÉ LEASE (attached)

To approve the Hub Café Tenancy at Will and Underlease.

22. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on 23rd June 2020