

Please note due to COVID-19 this meeting was cancelled



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 24th March 2020 at 7.00pm**. The Agenda for the meeting appears below.

Public Participation – due to Government guidance members of the public are not to attend this meeting.

A handwritten signature in cursive script, appearing to read "Chall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 25th February 2020 are approved as a correct record and signed by the Chairman.

4. COVID-19

Business continuity motion to Council

In light of the Covid-19 pandemic and Government advice it is recommended that the Council agree to the following motions:

- (a) The Clerk and Responsible Financial Officer be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.
- (b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of Council and the relevant Committee Chairman (if appropriate). A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.
- (c) The authority to decide the council's response to planning applications be delegated to the Clerk, in consultation with the Chairman of the Planning Committee and Chairman and of council. Members of the Planning Committee will be informed of applications out for consultation and will be invited to submit comments to the Clerk.
- (d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.
- (e) In the interest of staff, volunteer and public safety the council office will be closed to the public, except by appointment, whenever government advice deems this to be appropriate.
- (f) The Clerk, in consultation with the Chairman and Vice Chairman, may incur expenditure from the general reserves where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.
- (g) Should government allow councils to meet virtually (online), the council will take all reasonable steps to facilitate this.

5. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – commercial matters.

6. CAFÉ LEASE (attached)

To approve the signing of the Café lease.

CANCELLED