



Parish Clerk: Carol Hall
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 25th February 2020 at 7.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read 'chall'.

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 21st January 2020 are approved as a correct record and signed by the Chairman.

5. CHAIRMANS REPORT

The Chairman will report back on activities, events and meetings attended or taken part in since the last Council meeting.

6. FINANCES (JANUARY – MONTH 10) (emailed to Councillors 10.02.19)

To receive the following finances for month 10 (January)

- Bank reconciliation as at end of January 2020
- Receipts and payments
- Petty Cash payments
- Income and Expenditure showing % against budget

7. ASSET INVENTORY QUOTE (attached)

To consider the attached quote. The Asset Inventory System is designed to hold all the basic information on the Councils assets:

- Unique identification number
- Asset description
- Asset serial number
- Asset Grouping - identifying the type of asset eg: vehicles, land street furniture etc
- Original cost
- Current value
- Insurance value
- Detail of who supplied the asset
- Where the asset is located
- The date the asset was acquired

This basic information is relevant for all assets no matter the size of the organisation, it supplies all the information to satisfy both internal and external auditors and enables the creation of an inventory to keep records of all your assets.

The cost will be £266.50 for a single user, training is not required.

8. NALC/ALCA – MEMBERSHIP 2020/2021

For members to approve the annual subscription of £773.60

9. PRECEPT LEAFLET 2020/2021 (attached)

For members to approve the precept leaflet for 2020/2021

Members will be aware that the Parish Council has a legal obligation to provide information regarding the precept and the information must be supplied “when a billing authority serves a notice”. All Council Tax and Business Rates bills for 2020/21 will carry a message on the back directing residents to view these leaflets online at www.bathnes.gov.uk/ctaxguide.

The cost for printing 2,500 is £130 (net) and delivery via Paulton Magazine is £52 (net)

10. COMMUNITY GRANT AWARDS 2019/2020 (attached)

(i) To consider request from Camvale Tennis club to earmark the award made in 2019 to draw down when required in 2020.

(ii) To consider request from Paulton Amateur Dramatics (PADS) to change purpose of Grant agreed in 2019.

11. NOTICE BOARD AT VILLAGE HALL

To approve the replacement of the notice board outside the Village hall as it has been badly damaged in the recent bad weather.

12. ENVIRONMENTAL IMPROVEMENTS

(i) To review the Climate Control Parish pack from B&NES and discuss what to implement in the Village.

<https://newsroom.bathnes.gov.uk/news/online-climate-and-nature-emergency-help-parish-councils>

(ii) To note that water savers have been obtained to be placed in the toilets

13. SCHEDULE OF MEETINGS 2020/2021 (attached)

To approve the attached schedule of meetings.

14. COMMITTEE MEMBERSHIP

As a result of a Councillor resignation a vacancy has arisen on the Staffing committee for anyone that is interested along with a further vacancy on the Events Committee.

15. PLANNING & HIGHWAYS

i) To review and decide if it remains appropriate to keep Planning and Highways as one committee or to add Highways to the full Council agenda.

ii) Consultation on planning applications:

(1162) 20/00349/FUL – The Chalet, Winterfield Road, Paulton.

Erection of a 3 bedroom dwelling to the side of existing dwelling following removal of side extension and garage (Resubmission).

Application Link: [Application Link](#)

(1163) 20/00336/AR – Paulton Rovers Social Club, Winterfield Road, Paulton.

Display of 1no. illuminated LED electronic board.

Application Link: no link available

16. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on Tuesday 24th March at 7.00pm

17. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters

18. HUB LICENSE TO ASSIGN (attached)

To approve the signing of the License to assign document for the Hub

19. RENT FOR CEMETERY LODGE (attached)

To consider the attached report.