



To: - Members of the events committee: Councillors M Colliver, G Dix, Z Escott, L Hardman, A Lyons, L Quinn, M Stevens and H Warren.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 14th January 2020 at 6.00 pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Carol Hall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. PUBLIC PARTICIPATION

4. CONFIRMATION OF MINUTES

That the minutes of the Event Committee meeting held on 19th November 2019 be approved as a correct record and signed by the Chairman.

5. REMBERANCE SUNDAY – 10th NOVEMBER 2019

- (i) To note the final budget for this event
- (ii) Review of this year's event

6. CHRISTMAS EVENT – 30th NOVEMBER 2019

- (i) To note the budget to the 31st December for this event
- (ii) Review of this year's event

7. VE DAY 75TH ANNIVERSARY

To receive an update from the Chairman on the progress of the event scheduled for the 8th May

8. CHRISTMAS LIGHT SWITCH ON 2020

To decide if the light switch on will follow the same format as previous years and agree the date for the event. Consider sending out "save the date" invites to potential stall holders.

9. DATE OF THE NEXT MEETING

A date needs to be agreed for the next meeting, proposal for the 18th February