



Parish Clerk: Carol Hall  
Village Hall, Farrington Road  
Paulton. BS39 7LW  
Telephone: 01761 413644 Fax: 01761 413679  
E-mail: [clerk@paultonparishcouncil.org.uk](mailto:clerk@paultonparishcouncil.org.uk)  
Website: [www.paultonparishcouncil.org.uk](http://www.paultonparishcouncil.org.uk)

To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 19<sup>th</sup> November 2019 at 7.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "chall".

Carol Hall, Parish Clerk

#### **EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

#### **THIS MEETING MAY BE FILMED OR RECORDED**

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 22<sup>nd</sup> October 2019 are approved as a correct record and signed by the Chairman.

5. GIGAGUIDE

Briefing from Cllr Ben Stevens what Gigaguides project means for the community in Paulton

6. MEMBER OFFICER PROTOCOL (attached)

To review and approve the amended Member Officer Protocol.

7. ANNUAL ASSEMBLY – complete review

Business Plan action – it was agreed to review the Annual Assembly and to decide who to invite to the Annual Assembly on 5<sup>th</sup> May 2020.

8. FINANCES (MONTH 7 OCTOBER 2019)

To receive and approve the finances for month 7 – October (emailed on 13.11.19).

9. BUDGET 2020/2021

The following needs to be given consideration for inclusion into the 2020/2021 budget that will be produced for the December Parish Council meeting:

- (i) Hanging baskets in the village – to pay £1,500 annually, until the next elections in 2023.
- (ii) Village Hall – at the July Parish Council meeting it was agreed that the amount of grant given to the Village Hall, presently £10,000 per year, is reviewed due to a decision made that there will be no increase in the administration charge to the Village Hall for this service. Attached is the bank reconciliation statement to 31.10.19.

10. RED LION TOILET

At a recent Village Hall Trustee meeting where toilets were discussed it was mentioned that the Red Lion toilets should be reviewed in terms of keeping or not. Councillors need to decide if this is a matter, they want to consider so that research can be undertaken.

11. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 17<sup>th</sup> December 2019** 7.00pm.