



To: - Members of the events committee: Councillors M Colliver, G Dix, Z Escott, L Hardman, A Lyons, L Quinn, M Stevens and H Warren.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 15th October 2019 at 7.00 pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, which appears to read "Carol Hall".

Carol Hall, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. PUBLIC PARTICIPATION

4. CONFIRMATION OF MINUTES

That the minutes of the Event Committee meeting held on 18th September 2019 be approved as a correct record and signed by the Chairman.

5. VICE CHAIRMAN

At the Events committee meeting held in July it was agreed that this would go back on the agenda to see if anyone had considered being the Vice Chairman.

6. REMEMBRANCE SUNDAY – 10TH NOVEMBER 2019

- (i) To run through all the actions and provide an update on the progress.
- (ii) To discuss any matters in respect of Remembrance Sunday. All the usual tasks are in hand.
- (iii) Share the event plan and the lost child/vulnerable adult policy

7. CHRISTMAS EVENT – 30TH NOVEMBER 2019

To run through all the actions and provide an update on progress

8. VE DAY 75TH ANNIVERSARY

To consider whether to take part in the celebrations that are being planned for the 75th Anniversary of VE Day on 8th through to the 10th May 2020. See - www.veday75.org

Paulton Rovers have a booking for both halls at 5pm, they would be available during the day at no charge. The Clerk has asked to provisionally book the hall and is awaiting a response.

9. DATE OF THE NEXT MEETING

The next meeting of the committee is scheduled to take place on 19th November 2019 at 7pm