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To: - Members of the events committee: Councillors M Colliver, G Dix, Z Escott, L Hardman, A Lyons, L Quinn, M Stevens and H Warren.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 17<sup>th</sup> September 2019 at 7.00 pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Carol Hall".

Carol Hall, Parish Clerk

#### **EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

#### **AGENDA**

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16<sup>th</sup> October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. PUBLIC PARTICIPATION

4. CONFIRMATION OF MINUTES

That the minutes of the Event Committee meeting held on 11<sup>th</sup> July 2019 be approved as a correct record and signed by the Chairman.

5. REMEMBRANCE SUNDAY – 10<sup>TH</sup> NOVEMBER 2019

To discuss any matters in respect of Remembrance Sunday. All the usual tasks are in hand.

6. CHRISTMAS EVENT – 30<sup>TH</sup> NOVEMBER 2019

To discuss any matters in respect of the event.

Consideration needs to be given to the following:

- Window competition
- Reindeer Trail – to decide whether or not to have one
- Approve the 2019 poster

7. ADDITIONAL CHRISTMAS TREE LIGHTS

To consider purchasing additional Christmas lights.

8. VE DAY 75<sup>TH</sup> ANNIVERSARY

To consider whether to take part in the celebrations that are being planned for the 75th Anniversary of VE Day on 8th through to the 10th May 2020. See - [www.veday75.org](http://www.veday75.org)

9. NATURAL THEATRE COMPANY

To consider the proposal from the National Theatre Company (attached)

10. DATE OF THE NEXT MEETING

The next meeting of the committee is scheduled to take place on 15<sup>th</sup> October 2019 at 7pm