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To: - Councillors T Bridgeman, M Colliver, D Garlick, H Howson, A Lyons, P McSherry,
A Meaton, C Mitchard and B Stevens.

You are summoned to attend a meeting of the **Parks and Amenities Committee** to be held in the Village Hall, Paulton on **Tuesday 20th August 2019 at 6.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to be "Jo Swift".

Jo Swift, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To receive and consider acceptance of apologies.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the minutes of the Parks and Amenities committee meeting held on 25th June 2019 are approved as a correct record and signed by the Chairman.

5. HEDGING AT ALLOTMENT

To consider the comment in the recent Tree Management Report in respect of the trees by the allotments:

'The Cherry trees adjacent to the allotment gardens are causing shading issues as well as problems due to root encroachment. Shading of individual plots can be partially alleviated in the short term by remedial crown pruning. Installation of a plastic root barrier between the trees and the garden plots may restrict root ingress but would necessitate severance of a large number of roots which may negatively impact on tree health. In the long term it may be more appropriate to remove the cherries and replace them with small ornamental or fruit trees.

6. MATTERS RAISED BY GROUNDSMAN AT THE JUNE 2019 MEETING

At the last meeting the Groundsman raised the following matters, below is the outcome for consideration:

- (i) Area by CCTV camera in Memorial Park – an update to be provided following the visit by the Groundsman and Councillor Mitchard who will provide details of the options to make the area safe.
- (ii) Replacement seating required on the concrete slab by the BMX track – the cost of 2 metal benches:

Quote A - £816 plus £116 for delivery, includes fixings (net)
Quote B - £849 includes delivery and fixings (net)
- (iii) Youth shelter issues – a 'black' light bulb has been purchased for a cost of £4.98.
- (iv) Cost to put a prickly shrub (Berberis) around the back of the shelter (20 sqm):

80 x 2litre pots 20/30 cm £351.20 (net)
60 x 5litre pots 40/60 cm £749.40 (net)
- (v) Wildlife area issues – it was agreed that the permission of removing a hedge is looked into and the cost of hedge laying to be sought and reported to the next meeting – cost of laying a hedge in the region of £400.00.

7. SIGNAGE FOR THE PLAY AREA IN THE MEMORIAL PARK

To note the following information:

The annual play inspection did not mention anything in particular in respect of signage in the children's play area in the Memorial Park or specifically the new seating shelter.

A new sign, to match the one at Wallenge Open Space, has been ordered to update the existing signage in the Memorial Park, the cost will be in the region of £250.00 and can include the wording that equipment is only to be used for the purpose it is intended.

'Do not climb stickers' have been purchased and applied but were ripped off within days so a sign saying 'do not climb on the shelter' has been ordered.

8. RHS – ITS YOUR NEIGHBOURHOOD

To consider the following information:

RHS are no longer able to accept any IYN entries that are council led and maintained. It has been suggested that if a 'Friends of Group' for the Memorial Park or Cemetery was formed then this would be a way to enter but it would have to be a community group and entered by that group.

9. REQUEST FROM PRIDE IN PAUTON

PiP are planning for next year and recognise that VE day will be celebrated in May 2020. They are going to create a large V (4' high and 3' deep)planted with succulents, the numbers 7 and 5 will be placed between the legs of the V. PiP feel that the best location for maximum impact would be on the grounds of the War Memorial so are therefore seeking permission.

10. NEW TREES

At the last meeting it was requested that a decision is made where the 15 native trees (5 x Crab apples, 5 x Rowan and 5 x Hazel) that have been obtained from the Woodland Trust are to be planted. Before a decision was to be made, the height of them was requested – they will be 2ft saplings.

11. DOG FOULING SIGNS

The Clerk has obtained some dog fouling signs so it needs to be decided where to put them.

12. DATE OF NEXT MEETING

The next meeting of the committee is scheduled to take place on **22nd October 2019**.