



Parish Clerk: Jo Swift
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To: - Councillors T Bridgeman, M Colliver, G Dix, Z Escott, D Garlick, G Garlick, L Hardman, H Howson, J Humphries, A Lyons, P McSherry, A Meaton, C Mitchard, L Quinn, B Stevens, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 20th August 2019 at 7.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Jo Swift".

Jo Swift, Parish Clerk

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

THIS MEETING MAY BE FILMED OR RECORDED

AGENDA

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 23rd July 2019 are approved as a correct record and signed by the Chairman.

5. INTERNAL AUDIT COMMITTEE

It was agreed at the Annual Parish Council meeting in May that a new committee is formed – Internal Audit. Before the first meeting can take place the Terms of Reference for this committee need to be approved by the full Council (attached).

6. BUSINESS PLAN

At the Parish Council meeting held on 25th June 2019 it was agreed that Clerk would proceed with the Business Plan. Councillors have been asked on 3 occasions to provide their aspirations/ideas etc by 31st July 2019. Only 5 Councillors have responded therefore the Clerk is unable to proceed.

7. CIL PAYMENT

£4,027.53 has been received from B&NES Council for a CIL payment in respect of planning application 18/02911/FUL at 1 Ivy Court Cottage Tennis Court Road, Paulton.

Information has been sent to Councillors in respect of how the money can be spent.

8. SOFTWARE FOR COUNCIL PUBLICATIONS

To consider the attached report (no. 1).

9. FINANCES (MONTH 4 JULY 2019)

To receive and approve the finances for month 4 – July 2019 (emailed on 12.08.19).

10. CHANGES TO PAULTON BUS SERVICES

Councillor C Mitchard will provide an update.

11. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 24th September 2019** 7.00pm.

12. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial matters.

13. CAFÉ AT THE HUB

To consider the recommendation from the Hub working party. Report (no.2) attached.