

# Paulton Parish Council



To: - Members of the Hub Management committee: Councillors J Humphries (Chairman), A Lyons, L Quinn, P McSherry and H Warren.

You are summoned to attend a meeting of the **Paulton Hub Management Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 5<sup>th</sup> February at 5.30pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read 'Jo Swift', is written over a light blue horizontal line.

Jo Swift, Parish Clerk

## EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

## AGENDA

### 1. APOLOGIES FOR ABSENCE

To note any apologies for absence.

### 2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16<sup>th</sup> October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

### 3. PUBLIC PARTICIPATION

That in accordance with Standing Order 3 members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council.

### 4. CONFIRMATION OF MINUTES

That the Minutes of the Parish Council meeting held 8<sup>th</sup> January 2019 are approved as a correct record and signed by the Chairman.

5. INITIAL TASKS AND TIMELINE

- (i) An update on the tasks, agreed at the last meeting, to be provided by each task group.
- (ii) Set new tasks with a timeline.

6. PLANNING

An update to be provided.

7. CLEANER

To decide what hours and days are required for the office to obtain a formal quote.

8. SIGNAGE

To consider the new signage for the Hub. B&NES Council have confirmed that planning permission will be required.

9. DATE OF NEXT MEETING

The next meeting is to be held on **Tuesday 19<sup>th</sup> February 2019** at 7.00pm.

10. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted to consider commercial matters.

11. LEASES

An update will be provided if one is available.