



To: - Members of the Hub Management committee: Councillors J Humphries, L Hardman, J Luxton, A Lyons, P McSherry and H Warren. K Still (non-Councillor member).

You are summoned to attend a meeting of the **Paulton Hub Management Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 24th July 2018 at 1.00pm**. The Agenda for the meeting appears below.

Jo Swift, Parish Clerk

19th July 2018

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

AGENDA

1. ELECTION OF CHAIRMAN 2018/19
To elect a Chairman for the ensuing municipal year.
2. ELECTION OF VICE- CHAIRMAN 2018/19
To elect a Vice-Chairman for the ensuing municipal year.

(The committee may appoint a Vice-Chairman, but does not have to do so).
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012,SI No. 1464.
5. PUBLIC PARTICIPATION

That in accordance with Standing Order 3 members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council.

6. UPDATE FROM THE WORKING PARTY

To provide an update on what the working party have done to date, who they have met etc.

7. FUNDING

- (i) Community Libraries application pack (emailed with the agenda) - to discuss completion of the application pack. This is a £5K grant (maximum).
- (ii) Enabling fund - to cover transitional costs. To view B&NES decision register for their first three applications – under the financial implications section it refers to some of the items that the fund has been used for - <http://www.bathnes.gov.uk/officerdecisions/detail/1663>
- (iii) Additional funding/negotiating with B&NES Council.

8. TRANSITION PHASE TASK LIST (attached)

- (i) To agree who is tasked to each group.
- (ii) To agree task group briefs, to include process of work and responsibilities.
- (iii) To agree a timeline.
- (iv) To consider format of documents, storage location and accessibility.

9. SCHEDULE OF MEETINGS

To agree dates and times of meeting between July and March as per the Terms of Reference - that meetings are to be held on a Tuesday evening at least once a month.

10. DATE OF THE NEXT MEETING

As per the agreed schedule of meetings (as per agenda item 9).