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To: - Members of the staffing sub committee: Councillors A Lyons, L Hardman, S Long, P McSherry and M Stevens.

You are summoned to attend a meeting of the **Staffing Committee** to be held in the Village Hall meeting room, Paulton on **Tuesday 26th June 2018 at 5pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to be "Jo Swift".

Jo Swift, Parish Clerk

19th June 2018

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

AGENDA

1. ELECTION OF CHAIRMAN 2018/19

To elect a Chairman for the ensuing municipal year.

2. ELECTION OF VICE- CHAIRMAN 2018/19

To elect a Vice-Chairman for the ensuing municipal year.

(The committee may appoint a Vice-Chairman, but does not have to do so).

3. APOLOGIES FOR ABSENCE

To note any apologies for absence.

4. DECLARATIONS OF INTEREST

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

5. CONFIRMATION OF MINUTES

That the Minutes of the Committee's meeting held on 20th March 2018 are approved as a correct record and signed by the Chairman.

6. NJC PAY AWARD 2018/20

To note that Local Government workers on the Green Book (working conditions for employees) have been awarded a 2 year pay deal from 1st April 2018 to 31st March 2020.

7. EXCLUSION OF PRESS AND PUBLIC

RECOMMENDED:

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted – to progress staffing matters.

8. EMPLOYEE DRIVING LESSONS/TEST

See attached report (no.1)

9. EMPLOYEE PAY RISES

See attached report (no.2)