

# Paulton Parish Council



To: - Members of the events committee: Councillors G Dix, L Hardman, J Luxton, A Lyons, M Stevens (Chairman) and H Warren.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room, Paulton on **Thursday 18<sup>th</sup> October at 7.00 pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read 'Jo Swift', is positioned above the name of the Parish Clerk.

Jo Swift, Parish Clerk

11<sup>th</sup> October 2018

## EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

## AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16<sup>th</sup> October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. PUBLIC PARTICIPATION

That in accordance with Standing Order 3 members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council.

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held on 11<sup>th</sup> September 2018 are approved as a correct record and signed by the Chairman.

5. WWI EVENT – 10<sup>TH</sup> NOVEMBER 2018

To run through all the actions and provide an update on the progress (Fiona).

6. REMEMBRANCE SUNDAY – 11<sup>TH</sup> NOVEMBER 2018

- (i) To run through all the actions and provide an update on the progress (Fiona).
- (ii) To discuss the volunteers required for road closures
- (iii) To discuss the route from the Holy Trinity Church – does the committee want a handout produced to inform people of the route to be taken.

7. CHRISTMAS EVENT – 24<sup>TH</sup> NOVEMBER 2018

- (i) To run through all the actions and provide an update on the progress (Fiona).
- (ii) To discuss the volunteers required for road closures
- (iii) To discuss the agree the opening time for Santa's grotto and the system to be used.

8. DATE OF THE NEXT MEETING

The next meeting of the committee is scheduled to take place on **6th December 2018 at 7pm.**