

Paulton Parish Council



To: - Members of the events committee: Councillors G Dix, L Hardman, J Luxton, A Lyons, M Stevens (Chairman) and H Warren.

You are summoned to attend a meeting of the **Events Committee** to be held in the Village Hall meeting room, Paulton on **Thursday 20th September at 7.00 pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read 'Jo Swift', is positioned above the name of the Parish Clerk.

Jo Swift, Parish Clerk

13th September 2018

EVACUATION PROCEDURE

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

3. PUBLIC PARTICIPATION

That in accordance with Standing Order 3 members of the public be permitted to address the Chairman on questions and observations upon matters within the jurisdiction of the Council.

4. CONFIRMATION OF MINUTES

That the Minutes of the meeting held on 19th July 2018 are approved as a correct record and signed by the Chairman.

5. WWI EVENT – 10TH NOVEMBER 2018

- Mark Bishop will be present to provide an update. Clarification to be sought on the distribution of leaflets and what help will be required on the day.
- To run through all the actions and provide an update on the progress (Fiona).

6. REMEMBRANCE SUNDAY – 11TH NOVEMBER 2018

To run through all the actions and provide an update on the progress (Fiona).

7. CHRISTMAS EVENT – 24TH NOVEMBER 2018

- (i) To run through all the actions and provide an update on the progress (Fiona).
- (ii) Window competition – to agree the budget, the prizes and who will judge.
- (iii) £30 quote for printing of A4 & A3 colour posters to advertise the event

8. DATE OF THE NEXT MEETING

The next meeting of the committee is scheduled to take place on **18th October 2018 at 7pm.**