



Parish Clerk: Jo Swift  
Village Hall, Farrington Road  
Paulton. BS39 7LW  
Telephone: 01761 413644 Fax: 01761 413679  
E-mail: [clerk@paultonparishcouncil.org.uk](mailto:clerk@paultonparishcouncil.org.uk)  
Website: [www.paultonparishcouncil.org.uk](http://www.paultonparishcouncil.org.uk)

To: - Councillors T Bridgeman, G Dix, L Hardman, H Howson, J Humphries (Vice Chairman), S Long, J Luxton, A Lyons (Chairman), P McSherry, C Mitchard, L Quinn, B Stevens, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 12<sup>th</sup> February at 7.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read "Jo Swift".

Jo Swift, Parish Clerk

#### **EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

#### **THIS MEETING MAY BE FILMED OR RECORDED**

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

To note any apologies for absence.

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 15<sup>th</sup> January 2019 are approved as a correct record and signed by the Chairman.

5. **CHAIRMANS REPORT**

The Chairman will report back on activities, events and meetings attended or taken part in since the last Council meeting.

6. CLERKS REPORT

The Clerk will provide a verbal update on matters since the last Council meeting.

7. PURDAH

To note the information in the attached report.

8. MAY 2019 MEETINGS

To note the following dates for meetings in May 2019, thereafter the schedule of Parish Council meetings will be approved by the new Council.

- (i) Annual Parish Council meeting Tuesday 21<sup>st</sup> May 2019
- (ii) Planning and Highways Tuesday 7<sup>th</sup> May 2019

9. PRECEPT LEAFLET 2019/2020

For members to approve the precept leaflet for 2019/20

Members will be aware that the Parish Council has a legal obligation to provide information regarding the precept and the information must be supplied “when a billing authority serves a notice”. All Council Tax and Business Rates bills for 2019/20 will carry a message on the back directing residents to view these leaflets online at [www.bathnes.gov.uk/ctaxguide](http://www.bathnes.gov.uk/ctaxguide).

The cost for printing 2,600 is £135.00 and delivery via Paulton Magazine is £117.00.

10. PARISH COUNCIL LOGO

Due to time constraints it has been suggested that the draft logo provided is finished off by a professional. Quotes have been obtained and the cost will be in the region of £150.00.

11. FINANCES (JANUARY 2019)

January finances – to receive and approve the finances (to follow).

12. RECOMMENDATION FROM THE PARKS AND AMENITIES COMMITTEE

It has been suggested, that at the Parks and Amenities committee meeting to be held on 12<sup>th</sup> February 2019, consideration is given to holding an official opening of the BMX track by the young people of Paulton. If the committee agree to the suggestion, then the full Council need to consider this recommendation and decide whether to proceed or not as the committee do not have the remit to hold an event/official opening.

*Nb – if it is agreed to go ahead and Councillors wish for publicity then the event will have to be held outside of the Purdah dates.*

13. PAULTON MAGAZINE

At the Parish Council meeting held on December 2017 it was resolved that the Paulton Magazine team/working group are given delegated powers to continue with the running of

the magazine for year 3 as set out in the Terms of Reference.

Year 3 has now expired and edition 13 is due therefore the Council needs to decide whether to (i) allow edition 13 to be done in house or (ii) postpone edition 13 until after the new Council in May.

14. PUBLIC RIGHTS OF WAY FURNITURE

To consider the information in the attached letter.

15. LETTER FROM PRIDE IN PAULTON COMMUNITY GROUP

To consider a response to the attached letter.

16. HUB MANAGEMENT REPORT

A report will be provided by the Chairman of the committee.

17. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 12<sup>th</sup> March 2019** at 7.00pm.