



Parish Clerk: Jo Swift  
Village Hall, Farrington Road  
Paulton. BS39 7LW  
Telephone: 01761 413644 Fax: 01761 413679  
E-mail: [clerk@paultonparishcouncil.org.uk](mailto:clerk@paultonparishcouncil.org.uk)  
Website: [www.paultonparishcouncil.org.uk](http://www.paultonparishcouncil.org.uk)

To: - Councillors T Bridgeman, G Dix, L Hardman, H Howson, J Humphries (Vice Chairman), S Long, J Luxton, A Lyons (Chairman), P McSherry, C Mitchard, L Quinn, B Stevens, M Stevens and H Warren.

You are summoned to attend a meeting of the Parish Council to be held in the Village Hall, Paulton on **Tuesday 20<sup>th</sup> November 2018 at 7.00pm**. The Agenda for the meeting appears below.

A handwritten signature in black ink, appearing to read 'Jo Swift'.

Jo Swift, Parish Clerk

#### **EVACUATION PROCEDURE**

When the continuous alarm sounds, you must evacuate the building by the exit and proceed downstairs to the tennis courts.

#### **THIS MEETING MAY BE FILMED OR RECORDED**

#### **AGENDA**

1. **APOLOGIES FOR ABSENCE**

2. **PUBLIC PARTICIPATION**

In accordance with Standing Order 3, members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

3. **DECLARATIONS OF INTEREST**

To receive any Declarations of Interest, including Disclosable Pecuniary Interests (DPI) on the agenda under Paulton Parish Council's Code of Conduct (adopted on 16th October 2012) issued in accordance with the Localism Act 2011 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, SI No. 1464.

4. **CONFIRMATION OF MINUTES**

That the Minutes of the Parish Council meeting held on 23<sup>rd</sup> October 2018 are approved as a correct record and signed by the Chairman.

5. **CHAIRMANS REPORT**

The Chairman will report back on activities, events and meetings attended or taken part in since the last Council meeting.

6. CLERKS REPORT

The Clerk will provide a verbal update on matters since the last Council meeting.

7. FINANCES (MONTH 8 – OCTOBER 2018)

October finances – to receive and approve the finances (emailed on 12.11.18).

8. HUB MANAGEMENT REPORT

A report will be provided by the Chairman of the committee.

9. PARISH COUNCIL LOGO

At the September Parish Council meeting it was agreed that the digital version of the logo will be distributed to Councillors to make comments for a final decision. This has been deferred to this meeting.

10. DATE OF NEXT MEETING

The next scheduled Parish Council meeting is to be held on **Tuesday 18<sup>th</sup> December 2018** at 7.00pm.

11. EXCLUSION OF PRESS AND PUBLIC

That pursuant to the provision of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following items of business by reason of the confidential nature of business to be transacted - to consider commercial and staffing matters.

12. STAFFING MATTERS

To receive an update on the mediation options and to decide whether to proceed or not.

13. GARDENING SERVICES (report attached)

The Parks and Amenities committee are meeting prior to the Parish Council meeting to make a decision regarding the Parish Councils gardening services. If the recommendation in the report is approved by the committee, the Parish Council need to also approve the recommendation for the draft 2019/20 budget.

*The Clerk will leave the meeting when agenda item 14 is discussed.*

14. REQUEST FROM THE CLERK

To consider the request from the Clerk (report attached).